

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, MAY 11, 2016 AT 7:00 PM **CONFERENCE ROOM**

MEMBERS PRESENT: Joel Koch, Jerry Oines, Rick Kerr, John Heylens, Mark Stime – Advisor; Mark Stime

ABSENT: Darrell DeBoer, Chuck Zink, Advisor, Kirk Steege, Advisor

OTHERS PRESENT: Joan Kreitlow, Jon Finnegan

Chairman, Joel Koch called the meeting to order.

John Heylens moved to approve the agenda, second by Rick Kerr. Motion carried.

Minutes of the April 6, 2016 meeting were sent to the supervisors prior to the meeting. Jerry Oines moved to approve the minutes, second by John Heylens. Motion carried.

TREASURER'S REPORT:

General Fund Balance (4/30/16)	\$120,448.01	
Money Market II	\$ 15,328.81	
Big Sioux Water Festival	\$ 19,999.21	
Accounts Receivable (as of 5/11/16)	\$ 95,656.05	
<u>Accounts Payable</u>		
Big Sioux River WS RAM contract payment (\$576/yr. thru 12/31/2019)		\$ 2,304.00
Schuneman's – JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)		\$19,090.48
Pfeifer's – Great Plains Drill – (5 pmts - \$7,208.86/year)		\$24,500.00

Rick Kerr moved to accept the treasurer's report, second by John Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

John Heylens moved, second by Jerry Oines, moved to approve the receipts and disbursements and the bills presented for payment with the exception of Agassiz bill - \$5400.00 and Brookings Landfill - \$9.68. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Kreitlow, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **2016 District Services:** Tree Planting – 60.5 acres; Tree Fabric – 222,845 LF (42 mi); Grass Seeding –422 acres completed, approx.. 504 acres left to seed. Grass seed sales to date - \$20,292.52
- **Equipment –**
 - Tree Spade Rentals – the tree spade has been rented out to 3 producers
- **Building/Tree Cooler:** AgFirst Farmers Coop – 2016 propane budget – new amount \$20/month
- **Hand Plant Pick up Day** –Pre-ordered hand plants were picked up on Friday, April 29, 2016 from 8:00 am – 5:00 pm. Most of the orders were picked up with about a dozen left. Joan and Jon will contact these people to remind them.
- **Tree Pick up** – Jon and Molly picked up trees from Schumacher Nursery and Towner Nursery. Joel Koch moved, second by John Heylens to reimburse Jon Finnegan \$1000 for use of his personal pickup and trailer. Motion carried.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED: NONE

Erosion Complaint update – no update on the previous erosion complaint. We received a new signed complaint on April 28, 2016. The board will schedule a time to do a site visit before the June 1, 2016 meeting.

Personnel/Policy Manual Updates – Joan will follow up with the State's Attorney's office to see what the progress is and request the draft manual by the June 1 board meeting.

NRCS OFFICE REPORT – Tabithia Scott, Acting District Conservationist, provided a written report on NRCS activities (see attached).

CONSERVATION PLANS– No plans presented.

REVIEW SUPERVISOR PER DIEM/MILEAGE RATES – Current rates: \$50/half day; \$100/full day; Mileage: \$0.37/mile
The State rate is \$0.42/mile effective July 1, 2015. Joel Koch moved, second by John Heylens to increase the mileage rate in accordance with the State rate of \$0.42/mile. Motion carried.

Vermillion-Big Sioux Area Meeting is scheduled for Monday, June 13, 2016, 10:00 am at the Southeastern REA office in Salem. Registration deadline is June 6.

FY2017 Brookings County Funding Request – The board reviewed the proposed budget. Office manager will make the requested changes. Jerry Oines moved, second by Rick Kerr, to request the same funding as in FY2016 in the amount of \$25,000. Motion carried.

UPCOMING MEETINGS/EVENTS:

June 13, 2016 – Vermillion-Big Sioux Area Meeting – 10 am – Southeastern REA office – Salem SD

June 14, 2016 – 7th Annual Ag Women's Day – 1st Lutheran Church Activity Center

June 16, 2016 – Research Farm Field Day – 10am – Complimentary Noon lunch

NEXT SCHEDULED BOARD MEETING: Wednesday, June 1, 2016 at 8:00 AM

Being no further business to come before the meeting, Chairman Koch declared the meeting adjourned at 8:31 pm.

Joan Kreitlow, Recording Secretary

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