

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, OCTOBER 5, 2016 AT 8:15 AM**      **CONFERENCE ROOM**

**MEMBERS PRESENT:** Darrell DeBoer, Jerry Oines, Rick Kerr, Kirk Steege

**ABSENT:** John Heylens, Joel Koch, Mark Stime, Chuck Zink

**OTHERS PRESENT:** Joan Kreitlow, Jon Finnegan, Tabithia Scott – NRCS District Conservationist,  
Vice Chairman, Rick Kerr called the meeting to order at 8:50 am.

Jerry Oines moved to approve the agenda, second by Darrell DeBoer. Motion carried.

Minutes of the September 7, 2016 meeting were sent to the supervisors prior to the meeting. Jerry Oines moved to approve the minutes, second by Rick Kerr. Motion carried.

**TREASURER'S REPORT:**

General Fund Balance (9/30/16)	\$ 48,101.35
Money Market II	\$ 65,360.01
Big Sioux Water Festival	\$ 13,455.65
Accounts Receivable (as of 10/4/16)	\$ 12,170.71

The board requested to have Karl Steege sign an Assignment of Payment for his accounts receivable balance. Joan will contact him to come in and sign the assignment form.

Accounts Payable

Big Sioux River WS RAM contract payment (\$576/yr. thru 12/31/2019)	\$ 2,304.00
Schuneman's – JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)	\$14,317.86
Pfeifer's – Great Plains Drill – (5 pmts - \$7,208.86/year)	\$24,500.00

Darrell DeBoer moved to accept the treasurer's report, second by Jerry Oines. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)**

Darrell DeBoer moved, second by Jerry Oines, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE**

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

• **Equipment/Repairs & Maintenance**

- Enclosed trailer – Jerry presented a trailer bid from West Side Wheels, DCT for a 2016 7x16 Southwest Express enclosed trailer. Includes new spare and ramp door. Oines moved, second by Darrell DeBoer to purchase trailer from Westside Wheels for \$5,650 with trade in allowance of \$1,800 for a total balance due of \$3,850. Motion carried.

• **Tree Fabric:** 350 rolls have been ordered for 2017.

• **Tractor Rental Bids**– Brookings Equipment – declined; Schuneman's – rejected, Jon Finnegan will check with Farmer's Implement.

• Joan Crooks reported the district's laptop has crashed. Due to the cost of repair, Computer Solutions recommended purchasing a new laptop. Darrell DeBoer moved, second by Jerry Oines to give the office manager permission to purchase a new laptop to support running QuickBooks and an Office program. Motion carried.

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:**

9/13/16 – Land Judging School – approximately 170 students attended from Brookings, Elkton, Deuel, ORR and Sioux Valley Schools.

9/21/16 –Big Sioux WS Project steering committee meeting was held at the Sioux Falls Environmental Office at 9am. Darrell DeBoer reported on the meeting.

Sep 25-27, 2016 – SDACD annual convention was held in Deadwood SD. Those attending: Darrell & Ruth DeBoer, Jerry & Linda Oines, Rick Kerr and Joan and Shannon Crooks. Reports were given on the meetings attended.

**17<sup>TH</sup> ANNUAL AG APPRECIATION BANQUET** – The board selected Steve Langland to receive the Tree Care Award and Renkly Family Farms for Cooperator of the Year Award. Darrell DeBoer moved, second by Jerry Oines to sponsor another table at \$250 for the award winners. Motion carried.

**NRCS OFFICE REPORT** – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

**CONSERVATION PLANS**– none.

**BROOKINGS COUNTY FY2017 BUDGET REQUEST** – The County approved \$25,000 for fiscal year 2017. Budget requests can be sent after the first of the year.

**UPPER DEER CREEK/LAKE HENDRICKS WATERSHED DAM DISCUSSION** – Jay Gilbertson has received several phone calls from staff and constituents of the Lac qui Parle-Yellow Bank Watershed District in Minnesota. They have noted the draw down pipe is not operational. The minutes of the August 27, 2016 inspection report from the Board of Managers for the UDCLHWD indicate the dam was found to be in good working order. The BCCD Board of Supervisors discussed and decided the concerned parties should notify the SD DENR.

**EXECUTIVE SESSION** – none

**OTHER BUSINESS:**

**UPCOMING MEETINGS/EVENTS:**

Dec 6, 2016 – Ag Appreciation Banquet – Swiftel Center

**NEXT SCHEDULED BOARD MEETING: Wednesday, November 2, 2016 at 8:15 AM**

Being no further business to come before the meeting, Vice-chairman Kerr declared meeting adjourned at 10:48 am.

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Joan Crooks, Recording Secretary