

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
THURSDAY, NOVEMBER 3, 2016 AT 8:15 AM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, Joel Koch, Jerry Oines, Rick Kerr, John Heylens, Mark Stime

ABSENT: Kirk Steege, Chuck Zink

OTHERS PRESENT: Joan Kreitlow, Jon Finnegan, Tabithia Scott – NRCS District Conservationist, Jack Majeres, Vermillion-Big Sioux Area Director, Jay Gilbertson, E. Dakota Water Development District

Chairman Koch called the meeting to order.

Rick Kerr moved to approve the agenda, second by Jerry Oines. Motion carried.

Minutes of the October 5, 2016 meeting were sent to the supervisors prior to the meeting. Darrell DeBoer moved to approve the minutes, second by Joel Koch. Motion carried.

TREASURER'S REPORT:

General Fund Balance (10/31/16)	\$ 35,657.32	
Deposits to be made	<u>\$ 7,479.61</u>	
General Fund Balance (11/1/16)	\$43,136.93	
Money Market II	\$ 65,381.50	
Big Sioux Water Festival	\$ 8,658.59	
Accounts Receivable (as of 11/1/16)	\$ 8,778.44	
<u>Accounts Payable</u>		
Big Sioux River WS RAM contract payment (<i>\$576/yr. thru 12/31/2019</i>)		\$ 2,304.00
Schuneman's – JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)		\$ 14,317.86
Pfeifer's – Great Plains Drill – (<i>5 pmts - \$7,208.86/year</i>)		\$ 22,500.00

Darrell DeBoer moved to accept the treasurer's report, second by John Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Rick Kerr moved, second by John Heylens, to approve the receipts and disbursements and the bills presented for payment including a bill from Nielsen's for \$27.26. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Equipment/Repairs & Maintenance:** Discussion was held in regards to tractor leases for the 2017 season.
- **Dormant Seeding:** approximately 25 acres to seed
- **Building**– Brookings-Deuel RWS found a water leak at the BCCD building. Jon reported they will be repairing soon, the water is currently shut off.
John Heylens moved, second by Darrell DeBoer to contact Kay Medinger to clean the office area again this fall, after the water leak is repaired. Motion carried.

The board discussed options to control mice at the district building. Rick Kerr moved, second by Joel Koch to hire Plunkett Pest Control. Motion carried.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:

11/2/16 – Watershed Conference – The meeting was held at the Sioux Valley Energy building in Brandon, SD. Joan Crooks and Tabithia Scott attended. Topics of discussion at the conference was in regards to the PL-566 watershed dams: 1) History of the watershed program 2) Sponsor responsibilities in the Operation & Maintenance (O&M) and Liabilities 3) NRCS responsibilities in the O&M (inspections and support) 4) Potential funding sources 5) Dam Safety Regulations under State Law

Jay Gilbertson, EDWDD, discussed the possibility of hosting a meeting to discuss these issues with the active Watershed Boards from Brookings, Grant and Minnehaha.

The Lake Hendricks/Upper Deer Creek Watershed Dam was suggested as a potential site to host the Conservation Commission tour in 2017.

17TH ANNUAL AG APPRECIATION BANQUET – Tree Care Award - Steve Langland; Cooperator of the Year Award - Renkly Family Farms

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

CONSERVATION PLANS– none

JACK MAJERES, VERMILLION-BIG SIOUX AREA DIRECTOR – Jack Majeres gave an update on several topics: 1) Supervisor Election Resolutions 2016-01 and 2016-02, both passed at the SDACD Convention. 2) progress dates in the locally-led strategic communications plan 3) Jon and Jack discussed the Tree Fabric Removal grant final report and reimbursement and the fact that changes were made to the amounts requested with no communication with the Districts as to why. Jack and Jon will follow up on this matter.

CONTRIBUTION AGREEMENT– Joan reported on the teleconference held October 20, 2016 regarding the new Contribution Agreement process, which will now be administered through SDACD. The 2016-17 Contribution Agreement contract was reviewed. Darrell DeBoer moved, second by John Heylens, to sign the contract. Motion carried.

2017 LOCAL RESOURCE CONCERNS – The board reviewed the 2016 Local Resource Concerns list. Darrell DeBoer moved, second by Rick Kerr to select the following as the 2017 Local Resource Concerns for Brookings County:

1. Water Quality Degradation: Nutrients in Surface Water
2. Water Quality Degradation: Nutrients in Groundwater
3. Water Quality Degradation: Pesticides in Surface Water
4. Soil Erosion: Ephemeral Gully Erosion
5. Fish and Wildlife - Inadequate Habitat: Inadequate Habitat – Habitat Continuity (Space)

CHRISTMAS PARTY – Joan will send out possible dates for the Christmas party.

EXECUTIVE SESSION – none

OTHER BUSINESS:

UPCOMING MEETINGS/EVENTS:

Dec 6, 2016 – Ag Appreciation Banquet – Swiftel Center

NEXT SCHEDULED BOARD MEETING: Wednesday, December 7, 2016 at 1:15 PM

Being no further business to come before the meeting, Darrell DeBoer moved to adjourn, second by Rick Kerr. Meeting adjourned at 9:54 am.

Joan Crooks, Recording Secretary