

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, DECEMBER 7, 2016 AT 1:15 PM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, Joel Koch, Jerry Oines, Rick Kerr, John Heylens, Kirk Steege - Advisor

ABSENT: Mark Stime, Chuck Zink

OTHERS PRESENT: Joan Kreitlow, Jon Finnegan, Tabithia Scott – NRCS District Conservationist, Meagan Norman – NRCS Soil Conservationist, Larry Jensen – Brookings County Commission

Chairman Koch called the meeting to order at 1:17 pm

Jerry Oines moved to approve the agenda, second by Rick Kerr. Motion carried.

Minutes of the November 3, 2016 meeting were sent to the supervisors prior to the meeting. John Heylens moved to approve the minutes, second by Rick Kerr. Motion carried.

TREASURER'S REPORT:

General Fund Balance (11/30/16)	\$ 35,865.35
Deposits to be made	<u>\$ 2,808.94</u>
General Fund Balance (12/7/16)	\$ 38,674.29
Money Market II	\$ 65,381.50
Big Sioux Water Festival	\$ 8,763.65
Accounts Receivable (as of 12/7/16)	\$ 2,270.00
<u>Accounts Payable</u>	
Schuneman's – JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)	\$ 14,317.86
Pfeifer's – Great Plains Drill – (5 pmts - \$7,208.86/year)	\$ 16,146.79
Larry Stuefen – enclosed trailer	<u>\$ 3,850.00</u>
Total Accounts Payable	\$ 34,314.65

Jerry Oines moved to accept the treasurer's report, second by Darrell DeBoer. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Darrell DeBoer moved, second by Jerry Oines, to approve the receipts and disbursements and the bills presented for payment including Ck#16755 – SDML Worker's Comp Fund – worker's compensation premium renewal - \$1,835.00. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Equipment/Repairs & Maintenance:** All equipment has been stored for the winter.
- **2017 Tractor Leases:** 1 tractor will be leased through Pipestone Implement for the 2017 season. The BCCD will need one more lease tractor. Rick Kerr will contact other implement dealers to see if any other tractors are available for lease.
- **2017 Trees/Fabric:** Currently have 9.6 acres of tree plantings and 26,265 LF Fabric. Jon is currently working on several acres of tree plans. Jon reported fabric has been ordered.
- **Building:** Brookings-Deuel RWS has repaired the water leak at the BCCD building. Plunkett's Pest Control has applied treatment to control rodents at the BCCD building.
- **Eastern Red cedar Replacements:** The ERC planted this past spring had poor survival. Jon has contacted Towner regarding this and waiting to hear if they will replace them this spring.
- **Grass Seeding/Grass Seed Sales Income Statement:** The board reviewed the 2016 income statements for grass seeding and grass seed sales. There was a question regarding the depreciation. Joan will contact Rykhuis Financial Services.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:

12/6/16 – 17th Annual Ag Appreciation Banquet – Almost all of the supervisors were able to attend. Jon presented awards to Renkly Family Farms for Cooperator of the Year and Steve and Ranae Langland for Tree Care Award. Overall the banquet was very good.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

CONSERVATION PLANS– none

FY2016 FINANCIAL REVIEW – Darrell DeBoer moved, second by Jerry Oines to hire Robb Rykhus Financial Services to perform the 2016 financial review. Motion carried.

EXECUTIVE SESSION – Darrell DeBoer moved to enter into executive session at 2:24 pm for the purpose to discuss personnel; second by Rick Kerr. Motion carried. The board came out of executive session at 2:54 pm.

Darrell DeBoer moved, second by Rick Kerr to give Joan Crooks and Jon Finnegan a Christmas Bonus of \$1000 each. Motion carried.

OTHER BUSINESS: BCCD Christmas Party – 12/8/16 at Toronto Café at 6:00 pm.

UPCOMING MEETINGS/EVENTS:

Dec. 15, 2016 – Conservation Commission Meeting – Pierre – Governor's Inn

Dec. 22, 2016 – Big Sioux Steering Committee – 9:00 am – Noon, City of Sioux Falls Environmental Office

June 2017 – Northern Plains Region Mtg. - Yankton

NEXT SCHEDULED BOARD MEETING: Wednesday, January 4, 2016 at 1:15 PM

Being no further business to come before the meeting, Chairman Koch declared the meeting adjourned at 3:05 pm.



Joan Crooks, Recording Secretary

Programs Update

- CSP**
 - Preparing FY2017 renewal contracts
 - o 1 approved, 3 pending approval
 - CSP payments can be processed now, meeting with producers to review documentation
 - o 2016 calendar year payments must be submitted by Dec. 16
 - o Several contract modifications needed due to loss of control and CRP enrollments, working with Val on these
 - New FY2017 CStP signup batching date is Feb. 3, 2017

- EQIP**
 - Working with producers to complete/certify practices for existing contracts
 - A revised screening tool is in the works to prioritize FY17 application workload

- WRP**
 - Working with Marcus Rock (easement specialist from Parker office) and landowners on their active restoration contract payments and compatible use requests
 - o Marcus will be finishing up restoration contract status reviews on Friday (12/9)
 - o Kaytee on detail to headquarters until 2/3/17

- WRE**
 - 1 FY14 WRE is in final stages of closing

- CRP**
 - Currently 29 new offer and 16 re-enroll applications to process
 - Grassland CRP
 - o For 2nd batching SD had 364 offers for 96,000 acres accepted
 - ~20% of national accepted acres
 - Nebraska had 606 offers for 122,000
 - Brookings County had at least 4 offers accepted
 - Plans due Sept. 8 for Oct. 1 2017 start date
 - o 3rd batching date is Dec. 16th

Wetlands

- There are currently 20 outstanding CWD requests to be completed in Brookings County

Staffing

- Soil Conservation Technician (SCT): expected to be re-advertised November 2017, now expected by end of 2017?
- Soil Conservationist (SC): Megan Norman started in Brookings Field Office on November 14th

Other

- BCCD Contractor list

Dates

- 12/9 FSA Growing Strong in Agriculture event at 10:00 am, American Legion in Brookings (rescheduled from November)
- 12/15 Brookings Service Center Active Shooter Training
- 12/28 Ryan on Radio (910 AM) at 8:40 am
- 12/30 Deadline to complete NRI segments