

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, FEBRUARY 15, 2017 AT 1:15 PM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, Joel Koch, Jerry Oines, Rick Kerr, John Heylens, Kirk Steege - Advisor

ABSENT: Mark Stime – Advisor; Chuck Zink - Advisor

OTHERS PRESENT: Joan Kreitlow, Jon Finnegan, Tabithia Scott – NRCS District Conservationist, Robb Rykhus – Financial Services

Vice Chairman Kerr called the meeting to order at 1:16 pm.

FY2016 FINANCIAL REVIEW – Robb Rykhus, Financial Services, reviewed the completed “Formal Review Checklist of Financial Records” and the updated depreciation schedule with the board. All operating policies and procedures established by the State Conservation Commission are being followed. Darrell DeBoer moved, second by Rick Kerr to accept FY2016 Financial Review has presented. Motion carried.

Rick Kerr moved, second by Joel Koch to approve payment of \$600 to Robb Rykhus. Motion carried.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

Darrell DeBoer moved to approve the agenda, second by Jerry Oines. Motion carried.

Minutes of the January 4, 2017 meeting were sent to the supervisors prior to the meeting. Darrell DeBoer moved to approve the minutes, second by John Heylens. Motion carried.

TREASURER’S REPORT:

General Fund Balance (1/31/17)	\$ 37,587.95
Money Market II	\$ 65,469.67
Big Sioux Water Festival	\$ 7,756.65
Accounts Receivable (as of 2/15/17)	\$ 56,142.88
<u>Accounts Payable</u>	
Schuneman’s – JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)	\$ 12,106.80
Pfeifer’s – Great Plains Drill – (5 pmts - \$7,208.86/year)	\$ 16,146.79
Total Accounts Payable	\$ 28,253.59

Rick Kerr moved to accept the treasurer’s report, second by John Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Darrell DeBoer moved, second by Rick Kerr, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Equipment/Repairs & Maintenance:** Discussion was held about selling the ATV trailer and purchasing a car trailer to haul fabric. Jon will get quotes for the March meeting.
- **2017 Trees/Fabric:** Currently have 29.5 acres of tree plantings and 80,634 LF Tree Fabric (15 miles).
- **District Signs**

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:

1/18/17 – Jerry Oines and Joan Crooks reported on the Customer Focus Group meeting had at the ARS NCARL.

CONSERVATION PLANS– Jerry Oines moved, second by Darrell DeBoer, to sign the 5 Conservation Reserve Program contracts. Motion carried.

SDACD LEADERSHIP CONFERENCE – Jerry Oines, Rick Kerr, Darrell DeBoer and Joan Crooks will be attending Leadership Conference on March 1-2, 2017 in Pierre, SD.

Brookings Co. Pheasants Forever Banquet Sponsorship – Tuesday, March 14, 2017 – Swiftel Center – John Heylens moved, second by Rick Kerr to give a \$275 sponsorship for the banquet. Motion carried.

2017 Ag Women's Day Sponsorship – Tuesday, June 13, 2017 – 1st Lutheran Church Activity Center – Brookings. John Heylens moved, second by Rick Kerr to support this event with a \$250 contribution. Motion carried.

UPCOMING MEETINGS/EVENTS:

Mar 1-2, 2017 – SDACDE Leadership Conference – Ramkota, Pierre, SD

Mar 15, 2017 – E. SD Soil and Water Research Farm Annual Meeting – Noon Meal, 1:00 pm Business Meeting

Mar 21, 2017 – SDSU Campus Ag Day

Mar 22, 2017 – Big Sioux Steering Committee Mtg. – City of Sioux Falls Environmental Office

June 2017 – Northern Plains Region Mtg. - Yankton

OTHER BUSINESS:

Rick Kerr volunteered to be the alternate representative to the Big Sioux Steering Committee Meeting.

NEXT SCHEDULED BOARD MEETING: Wednesday, March 8, 2017 at 1:15 PM

Being no further business to come before the meeting, Darrell DeBoer moved to adjourn, second by Jerry Oines. Motion carried.

Joan Crooks, Recording Secretary