

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, APRIL 5, 2017 AT 1:15 PM **CONFERENCE ROOM**

MEMBERS PRESENT: Joel Koch, Jerry Oines, Rick Kerr, John Heylens, Mark Stime - Advisor

ABSENT: Darrell DeBoer; Chuck Zink – Advisor, Kirk Steege – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist, Norris Patrick

Vice Chairman Kerr called the meeting to order at 1:17 pm.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

Chairman Koch took over the meeting at 1:24 pm.

SOIL EROSION COMPLAINT UPDATE – Norris Patrick was in attendance to discuss and review the BCCD’s letter he received regarding the on-site investigation by BCCD and NRCS on the complaint filed by Mr. Patrick on April 28, 2016. Mr. Patrick requested another on-site visit be done as he would like to be in attendance. The board agreed to meet with Mr. Patrick on-site. Joan will coordinate a time with Mr. Patrick and the BCCD Board.

CONSERVATION PLANS - none

John Heylens moved to approve the agenda, second by Jerry Oines. Motion carried.

Minutes of the March 8, 2017 meeting were sent to the supervisors prior to the meeting. Jerry Oines moved to approve the minutes, second by John Heylens. Motion carried.

TREASURER’S REPORT:

General Fund Balance (3/31/17)	\$ 44,118.80
Money Market II	\$ 65,512.01
Big Sioux Water Festival	\$ 18,282.22
Accounts Receivable (as of 4/5/17)	\$ 93,750.74
 <u>Accounts Payable</u>	
Schuneman’s – JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)	\$12,106.80
Pfeifer’s – Great Plains Drill – (5 pmts - \$7,208.86/year)	\$14,146.79
Agassiz Seed & Supply – 486 rolls tree fabric	\$23,713.50
Bailey Nursery (172 trees)	\$ 3,286.60
Schumacher’s Nursery (2,305 trees)	\$12,575.50
Towner State Nursery (8,150 trees)	\$ 5,100.00
Big Sioux Nursery, Inc. (15,708 trees/container stock)	\$ 9,524.50
Total A.P – Trees/Fabric - \$54,200.10 (28,463 trees)	

Jerry Oines moved to accept the treasurer’s report, second by John Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Rick Kerr moved, second by John Heylens, to approve the receipts and disbursements and the bills presented for payment with the addition Brookings Equipment bill for \$370.96. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Equipment/Repairs & Maintenance:** Tree Planter – new point has been put on; Great Plains Drill – ordered new seed cup parts; Lease tractor should be ready to pick up; Tiller repairs completed.
- Jerry Oines moved, second by Joel Koch to have Outlaw Graphics put a Brookings Conservation District sign on both sides of the new trailer. Motion carried.
- **1st quarter per diem/mileage** – Joan distributed per diem and mileage reports to the supervisors for signature.
- **District Services** – Trees – 40.9 acres; Tree Fabric – 152,829 LF (29 miles); Grass Seeding – approx. 63 acres
 - Trees are scheduled to be delivered the week of April 17th. Jon will pick up from Towner the 20th and Schumacher the 21st.

- The BCCD Board will donate trees and use of the tree spade to the Brookings Gun Club. We will try to get pictures during the moving process for a news story.
- **Cooler Inspection** - Jon will contact Hill Refrigeration to do a cooler inspection prior to trees arriving
- **Arbor Day Essays** – Arbor Day Essays were judged. Addison Eich received first placed and has been sent in to the Sate Arbor Day Essay contest. Jacob Post received 2nd place and Jaden Olson received 3rd place. Joan will coordinate with the school to present the 1st, 2nd and 3rd place essay winners with a cash award. Each participant will receive a potted Black Hills Spruce tree.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:

3/15/ 2017 – Joan and Jerry gave an update on the E. SD Soil and Water Research Farm annual meeting.

SEASONAL EMPLOYEES - Job advertising flyers have been hung up on campus. We have had a few inquiries but no applications at this time. Jon will contact a few referrals to see if they are interested in the job. Application deadline is April 15.

NRCS/BCCD Working Agreement – It was mentioned at Leadership Conference that each Conservation District should have a working agreement between USDA NRCS and the local Conservation District. Joan found the most recent agreement, signed in 2010. The board asked her to email Michelle Burke, NRCS FSO, to see if she has a more current one on file or if there is an updated agreement that should be reviewed between the two agencies.

SD NRCS CONSERVATION COLLABORATION GRANT - NRCS held a teleconference briefing the Districts in regards to the Collaborative Conservation Grant opportunity application requirements. This is a new funding opportunity available to CD's and other partners. Funding will be competitive. No match is required, but may receive more points if match is written into the application. Dollars can be used for technical assistance to help get conservation on the ground. Tentative start date would be 7-1-17. Proposal deadline is May 26, 2017.

UPCOMING MEETINGS/EVENTS:

May 9, 2017 – Big Sioux Water Festival

June 5-7, 2017 – Northern Plains Region Mtg. – Lewis and Clark Resort, Yankton

June 12, 2017 – Vermillion-Big Sioux Area Meeting – Salem – 10 am

June 13, 2017 - 2017 Ag Women's Day – 1st Lutheran Church Activity Center – Brookings

June 20, 2017 – E. SD Soil & Water Research Farm 23rd Annual Field Day – 10am followed by complimentary noon meal

OTHER BUSINESS:

NEXT SCHEDULED BOARD MEETING: Wednesday, May 3, 2017 at 8:15 AM

Being no further business to come before the meeting, Chairman Koch declared the meeting adjourned at 3:45 pm.

Joan Crooks, Recording Secretary