

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, JULY 12, 2017 AT 8:15 AM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, Joel Koch, Rick Kerr, John Heylens

ABSENT: Mark Stime, Advisor; Chuck Zink, Advisor; Kirk Steege, Advisor; Jerry Oines

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist; Ryan Forbes and Brett Pettigrew – NRCS Field Support Office

Chairman Koch called the meeting to order at 8:22 am.

Rick Kerr moved, second by Darrell DeBoer to approve the agenda. Motion carried.

The minutes of the June 7, 2017 board meeting were sent to the supervisors prior to the meeting. John Heylens moved, second by Rick Kerr to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached)

SOIL EROSION COMPLAINT UPDATE – Patrick Complaint: Brookings Conservation District Supervisors, John Heylens, Darrell DeBoer, and Mark Stime and NRCS staff, Tabithia Scott, Ryan Forbes and Brett Pettigrew from NRCS conducted a second on-site inspection on the SE1/4 of section 26-112-48. Norris Patrick was present during the inspection. A field inspection of Mr. Patrick's land and dugout were also looked at during the site visit. Minor ephemeral erosion was present but not substantial to warrant further action on the filed erosion complaint. John Heylens moved, second by Joel Koch to notify both parties with separate letters with the BCCD's determination that insufficient evidence of any substantial erosion was present and no further action will be taken by the board. The letter will address the minor erosion issues for both parties with technical recommendations from NRCS. Motion carried.

Ommen Complaint: The waterway has been built on the Trooien land and seeding of field borders will be done this fall. The board discussed how to address the Ommen's erosion issues. It was decided to meet with them after the Trooien's have completed their project.

CONSERVATION PLANS – None

TREASURER'S REPORT:

General Fund Balance (6/30/17)	\$ 2,898.76	
Money Market II	\$ 45,555.81	
Big Sioux Water Festival	\$ 15,151.83	
Accounts Receivable (as of 7/11/17)	\$ 97,595.12	
<u>Accounts Payable</u>		
JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)		\$ 9,545.24
Pfeifer's – Great Plains Drill – (5 pmts - \$7,208.86/year)		\$ 15,146.79

Rick Kerr moved to accept the treasurer's report, second by John Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Darrell DeBoer moved, second by John Heylens, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

• **Equipment/Repairs & Maintenance:**

- Both JD Lease tractors have been returned to Pipestone. We are still using the T5 Ford
- Tree Spade - Jon reported the points on the tree spade are shot. Discussion of whether to try to find parts to repair or put in a new motor. Joel Koch moved, second by John Heylens to put a new Honda motor on the tree spade. Motion carried.
- Fabric Machine – new bearings have been put on the fabric machine
- Tree Planter is in need of a few repairs
- Sovema Tiller – Jon suggested the board may want to look in to replacing the tiller. The current Sovema RTX-2 230 Tiller was purchased in August 2011.
- Jon reported we have had several requests to seed food plots. If the BCCD would like to offer this as a service, the BCCD would need to look at purchasing a small 30"-4-row corn planter. Tabled until the September meeting.

• **District Services**

- 2017 Tree Planting – 49.0 acres
 - 2017 Tree Fabric – Bkgs. Co. – 122,485 LF, Moody Co. – 69,398 LF Total – 191,883 LF of fabric (36 miles)
 - 2017 Grass Seeding Completed: JD 1590 (producer rentals) – 344.7 acres
 - JD 1590 (full service) 106.5 acres
 - Great Plains 434.9 acres
- TOTAL ACRES SEEDED 886.1 acres**

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:

Joan gave a brief update on the 25th Annual Big Sioux Water Festival held on Tuesday, May, 9, 2017 on the SDSU campus. Approximately 1100 fourth grade students attended, 174 teachers and parents from 31 area schools.

JON FINNEGAN REIMBURSEMENT – John Heylens moved, second by Darrell DeBoer to reimburse Jon Finnegan \$2000 for use of his pickup, trailer and forklift this spring. Motion carried.

PUBLIC RELATIONS EMPLOYEE – Jenna Clark has started setting up a Facebook page for the BCCD. She also has completed the first part of the CSP QAR's under the cooperative agreement. Darrell DeBoer will get together with Joan, Jon and Jenna to discuss potential public outreach projects for posting on FB.

NRCS ATV TRAINING – NRCS will be hosting ATV Training at the BCCD building site July 26 and August 1, 2017.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS/EVENTS ATTENDED:

- 6/12/17 – Vermillion/Big Sioux Area Meeting in Salem - Darrell DeBoer and Joan Crooks reported on the meeting. Tabithia Scott, NRCS also attended. This year's VBS Area Endowment fund honoree selected was Nancy Barrick, deceased past District Manager of Douglas CD. Darrell DeBoer moved to contribute \$100 to the area endowment fund honoree, Nancy Barrick; second by Joel Koch. Motion carried.
- 6/13/17 – Ag Women's Day – Brookings – Joan Crooks, Megan Norman and Tabithia Scott attended the program. Over 200 attended this year's event. The day's event had a couple excellent speakers and very informative breakout sessions. The BCCD donated a couple cookbooks and 3 – 1 gallon perennial plants for door prizes.
- 6/20/17 – Research Farm Field Day – Darrell DeBoer, Jerry Oines, Mark Stime and Joan Crooks attended the field day.
- 6/23/17 – Big Sioux Project Steering Committee Meeting – Sioux Falls – Darrell DeBoer attended. The Big Sioux River Watershed Partnership was awarded the Excellence in Cooperative Conservation Award by NRCS State Conservationist, Jeff Zimprich.

CUSTOMER FOCUS GROUP LETTER OF SUPPORT – The CFG draft letter of support for the USDA ARS North Central Agricultural Research Laboratory was sent to the board prior to the meeting for review. The BCCD supports this letter.

TEMPORARY, PART-TIME EQUIPMENT MAINTENANCE EMPLOYEE – tabled to August meeting

OTHER BUSINESS – The board discussed setting a date for the annual conservation tour. Joan will email the County Commissioners to see what dates would work best for them.

UPCOMING MEETINGS/EVENTS:

7/25/17 – Vermillion/Big Sioux Area Employees meeting – Hartford – Joan

Sep 17-19 – SDACD Convention – Ramkota – Sioux Falls

NEXT SCHEDULED BOARD MEETING: Wednesday, August 2, 2017 at 8:15 AM

Being no further business to come before the meeting, Chairman Koch declared the meeting adjourned at 11.14 am.

Joan Crooks, Recording Secretary