

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, SEPTEMBER 6, 2017 AT 8:15 AM**          **CONFERENCE ROOM**

**MEMBERS PRESENT:** Darrell DeBoer, Jerry Oines, Rick Kerr, John Heylens; Mark Stime, Kirk Steege

**ABSENT:** Chuck Zink, Advisor; Joel Koch

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist; Steve Meyer – NRCS Wetland Specialist

Vice-Chairman Kerr called the meeting to order at 8:19 am.

Jerry Oines moved, second by Darrell DeBoer to approve the agenda. Motion carried.

The minutes of the August 9, 2017 board meeting were sent to the supervisors prior to the meeting. John Heylens moved, second by Darrell DeBoer to approve the minutes. Motion carried.

**NRCS OFFICE REPORT** – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

- WRP Easement Tour - Joan will email Michelle Burke to see if Brandon Kottke, NRCS State Office, would be available on September 25, 2017 in the afternoon.
- Steve Meyer, NRCS Wetland Specialist, updated the board on wetland requests in Brookings County.

**CONSERVATION PLANS** – Darrell DeBoer moved, second by Jerry Oines to approve signing of 4 CSP Contracts presented. Motion carried.

**TREASURER'S REPORT:**

General Fund Balance (8/31/17)	\$ 55,409.30
Money Market II	\$ 45,584.15
Big Sioux Water Festival	\$ 12,630.10
Accounts Receivable (as of 9/5/17)	\$ 24,826.68
<u>Accounts Payable</u>	
JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)	\$ 9,545.24
Pfeifer's – Great Plains Drill – (5 pmts - \$7,208.86/year)	\$ 15,146.79

Jerry Oines moved to accept the treasurer's report, second by John Heylens. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)**

John Heylens moved, second by Jerry Oines, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

Darrell DeBoer moved, second by Jerry Oines to reimburse Kirk Steege an additional \$50 for the Conservation Tour meal he prepared. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE**

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Equipment/Repairs & Maintenance:**
  - Jon Finnegan provided update on equipment repairs and maintenance and tractor lease
  - 4 row corn planter estimates – none
- **District Services**
  - Jon mentioned there are approximately 30 – 8-10' Autumn Blaze Maple at the district lot to be moved this fall.
  - Tree survival checks have been completed.
  - 2017 Grass Seeding Completed: JD 1590 (producer rentals) – 448.8 acres  
JD 1590 (full service)          106.5 acres  
Great Plains                      522.9 acres  
**TOTAL ACRES SEEDED      1078.2 acres**

**2017 CONSERVATION TOUR** – Tour was well attended and comments received were very good. Thank you to Kirk Steege for preparing and catering the noon lunch. John Heylens moved, second by Darrell DeBoer to donate \$100 for use of the Bata Bus. Motion carried.

**PUBLIC RELATIONS – JENNA CLARK** – Joan reported that Jenna has the Facebook page up and running. Like us on FB by searching Brookings Conservation District. She is currently working with Mark Washachek on a No-Till Gardening video.

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED: NONE**

**HIRING EQUIPMENT MAINTENANCE EMPLOYEE** – The board decided to not hire anyone for this position.

**SDACD CONVENTION** – September 17-19, 2017 - Sioux Falls Ramkota – 1) Break Sponsors for Convention: First Bank and Trust, BankStar Financial and AgFirst Farmer's Coop. 2) Sunday Steak Supper – The Crooks Community Center will be open at 1:00 pm on Sunday to start setting up for the steak supper. 3) We have obtained a few raffle sponsors. Joan will send a reminder and encourage all Districts to sell raffle tickets to support the SDACDE Karst Memorial Scholarship fund and other educational projects.

**LAND JUDGING SCHOOL** - Scheduled for Friday September 8, 2017, 9:15 am – 11:30 pm. We are expecting approximately 155 students from Brookings, Deubrook, Deuel, Elkton, Rutland and Sioux Valley schools. The BCCD will again provide water and cookies for the participants.

**18<sup>TH</sup> ANNUAL AG APPRECIATION BANQUET TABLE SPONSOR** – November 28, 2017 at the Swiftel Center – Darrell DeBoer moved, second by Jerry Oines to sponsor 2 tables at \$250 each. Motion carried.

**TREE CARE AND CONSERVATIONIST OF THE YEAR AWARD NOMINATIONS** – We will need to select recipients for these two awards to be recognized at the Ag Appreciation Banquet. Selection will be made at the October 4 meeting.

**OTHER BUSINESS** – Jon discussed the substantial amount of fabric cut for a producer and the cost. The board gave Jon permission to negotiate with this producer on his bill.

**UPCOMING MEETINGS/EVENTS:**

Sep 8, 2017 – BCCD Land Judging School

Sep 17-19 – SDACD Convention – Ramkota – Sioux Falls

Nov 28, 2107 – 18<sup>th</sup> Annual Ag Appreciation Banquet

**NEXT SCHEDULED BOARD MEETING: Wednesday, October 4, 2017 at 8:15 AM**

Being no further business to come before the meeting, Vice Chairman Kerr declared the meeting adjourned at 10:10 am.

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Joan Crooks, Recording Secretary