

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS  
MINUTES OF MEETING  
WEDNESDAY, OCTOBER 4, 2017 AT 8:15 AM                      CONFERENCE ROOM**

**MEMBERS PRESENT:** Darrell DeBoer, Joel Koch, Jerry Oines, Rick Kerr, John Heylens, Mark Stime – Advisor; Kirk Steege-Advisor

**ABSENT:** Chuck Zink, Advisor

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist; Jenna Clark – BCCD PR Specialist, Jay Gilbertson – EDWDD

Chairman Koch called the meeting to order at 8:20 am.

Jerry Oines moved, second by Rick Kerr to approve the agenda. Motion carried.

The minutes of the September 6, 2017 board meeting were sent to the supervisors prior to the meeting. Rick Kerr moved, second by Darrell DeBoer to approve the minutes. Motion carried.

**NRCS OFFICE REPORT** – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

**SOIL EROSION UPDATE** – Follow-up letters have been sent to Norris Patrick and Troy/Tim Murphy JV (cc: Gertrude Antolik Co.). The letter included the NRCS recommended conservation alternatives to help reduce some of the minor erosion evident on both fields.

**CONSERVATION PLANS** – none

**TREASURER’S REPORT:**

General Fund Balance (9/30/17)	\$ 55,070.08	
Money Market II	\$ 45,607.00	
Big Sioux Water Festival	\$ 8,844.88	
Accounts Receivable (as of 10/4/17)	\$ 31,523.77	
<u>Accounts Payable</u>		
JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)		\$ 9,545.24
Bankstar – Great Plains Drill – (5 pmts - \$7,208.86/year)		\$ 15,146.79

Darrell DeBoer moved to accept the treasurer’s report, second by Rick Kerr. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)**

John Heylens moved, second by Jerry Oines, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE**

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Equipment/Repairs & Maintenance:**
  - Jon Finnegan provided an update on equipment repairs and maintenance and tractor lease
  - 4 row corn planter estimates – none
- **District Services**
  - Joan Crooks expressed interest in purchasing some of the Autumn Blaze Maple at the BCCD lot. Because of the wet weather conditions, they will probably not get moved this fall.
  - Jon Finnegan will be placing an order for 500-600 rolls of fabric for next year.
  - 2017 Grass Seeding Completed:

JD 1590 (producer rentals)	– 472.0 acres
JD 1590 (full service)	120.5 acres
Great Plains	<u>576.9 acres</u>
<b>TOTAL ACRES SEEDED</b>	<b>1169.4 acres</b>
- **3<sup>rd</sup> quarter Per Diem and Mileage reports** were distributed to the supervisors for their review and approval.
- NRCS would like permission to store their Rainfall Simulator trailer, ATV and trailer and a 12x12 green house at the BCCD District Building. The board approved their request.
- Discussion was held about purchasing new BCCD shirts, jackets and/or hats. Joan will get cost estimates.
- The SDACD and SDACDE has been selected to decorate a tree for the 2017 Christmas at the Capitol event.

**PUBLIC RELATIONS – JENNA CLARK** –Jenna and Joan showed the board the first of three series of the interview with Mark Washechek entitled “No-Till Gardening: IT CAN’T WORK!....Or can it????”. **Like us on FB by searching Brookings Conservation District.** Jenna requested permission to purchase a new Cannon Powershot SX60 digital camera with Wi-Fi capabilities and a microphone to work on the conservation interviews. Cost \$378.48. John Heylens moved, second by Jerry Oines to purchase a new camera with accessories and microphone attachment. Motion carried.

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:**

9/14/17 – Big Sioux Steering Committee Mtg. – SF – Darrell DeBoer gave a brief update on the meeting.

Sep 17-19, 2017 – SDACD Convention – Attending were DeBoer, Kerr, Oines, Steege, Finnegan and Crooks.

9/8/17 - Land Judging School – 9:15 am – 11:30 am – Approx. 120 students from Brookings, Deubrook, Deuel, Elkton and Sioux Valley attended.

**RESIGNATION** – Joel Koch resigned his position on the BCCD Board of Supervisors, effective after the October 4, 2017 meeting. John Heylens moved, second by Darrell DeBoer to accept Joel’s resignation. Motion carried.

**SUPERVISOR APPOINTMENT** – Joel Koch moved to appoint Kirk Steege to fill Joel Koch’s term on the BCCD Board, second by Jerry Oines. Motion carried.

**ELECTION OF VICE CHAIRMAN** – Due to the resignation of Chairman Joel Koch, Rick Kerr, Vice-Chairman, will assume the duties of Chairman. Darrell DeBoer moved to nominate John Heylens as Vice-Chairman, second by Jerry Oines. Motion carried. Rick Kerr moved nomination cease and to cast a unanimous ballot for John Heylens, second by Jerry Oines. Motion carried.

**DISTRICT ADVISOR** – Rick Kerr moved, second by Jerry Oines, to appoint Joel Koch as a District Advisor. Motion carried.

**18<sup>TH</sup> ANNUAL AG APPRECIATION BANQUET TABLE SPONSOR** – November 28, 2017 at the Swiftel Center – The board will need to select recipients for the 2017 Tree Care and Conservationist of the Year Award. A few names were discussed. Jon and Joan will put together a list to present at the November 1 meeting.

**OTHER BUSINESS** – Joan Crooks informed the board that the BCCD will be celebrating their 75<sup>th</sup> Anniversary in 2019.

**UPCOMING MEETINGS/EVENTS:**

Nov 8-9, 2017 – Safety & Loss Control training Conference – Highland Convention Center, Mitchell, SD

Nov 28, 2107 – 18<sup>th</sup> Annual Ag Appreciation Banquet

**NEXT SCHEDULED BOARD MEETING: Wednesday, November 1, 2017 at 8:15 AM**

Being no further business to come before the meeting, Vice Chairman Kerr declared the meeting adjourned at 10:19 am.

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Joan Crooks, Recording Secretary