

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, JANUARY 3, 2018 AT 1:15 AM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, Rick Kerr, Jerry Oines, Kirk Steege, Mark Stime - Advisor

ABSENT: John Heylens, Chuck Zink – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist

Chairman Kerr called the meeting to order at 1:23 pm.

Darrell DeBoer moved, second by Kirk Steege to approve the agenda. Motion carried.

The minutes of the December 6, 2017 board meeting were sent to the supervisors prior to the meeting. Kirk Steege moved, second by Darrell DeBoer to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

SOIL EROSION Update – none

CONSERVATION PLANS – Darrell DeBoer moved, second by Jerry Oines to sign 2 CRP contracts. Motion carried.

TREASURER’S REPORT:

General Fund Balance (12/31/17)	\$ 4,561.50
Deposits	\$ 117.26
Funds Transfer	\$ 25,000.00
Less Bills Presented for Payment	- \$ 4,546.43
<i>General Fund Balance to Date (1/3/18)</i>	<u>\$ 25,132.33</u>

Money Market II	\$ 80,654.43 minus funds transfer - \$25,000 = \$55,654.43
Big Sioux Water Festival	\$ 8,438.51
Accounts Receivable (as of 1/3/18)	\$ 250.00

Accounts Payable

JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)	\$ 9,545.24
Bankstar – Great Plains Drill – (5 pmts - \$7,208.86/year)	\$ 8,937.93
Pfeifer’s – Sovema RTX Rotary Tiller	\$ 4,015.50
TOTAL ACCOUNTS PAYABLE	<u>\$ 22,498.67</u>

Jerry Oines moved to accept the treasurer’s report, second by Kirk Steege. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Darrell DeBoer moved, second by Kirk Steege, to approve the receipts and disbursements and the bills presented for payment, including \$775 dues contribution to NACD. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

Vehicles/Equipment Update

- 2018 Tractor Leases – John Deere can lease a 125-150 hp tractor for \$3000 up to 200 hours. Jerry Oines moved to go ahead and lease a John Deere tractor for \$3000 for this spring, if no other leases are available, second by Kirk Steege. Motion carried.
- 4 row corn planter – no new information
- Woods Brush Mower – It was the consensus of the board not to purchase the mower.

Building/Landscape

Jon Finnegan contacted American Garage Door Co to repair the shop doors.

Land Judging – no new information. Joan and Jon will follow-up with the SDSU Ag Experiment Station to see if USFWS has extended SDSU’s easement to allow soil pits for land judging.

2018 District Services – Tree Planting - 12.7 acres planned; Tree Fabric – 30,291 LF; Grass Seeding – approx. 55 acres

Safety Benefits Inc. Loss Control Recommendations – The board reviewed the Loss Control Recommendations for Improvement. Joan will contact Safety Benefits for clarification on the lock out/tag out policy and chemical safety data sheets.

Tree Order Form - The tree order form will be published on the front page of the Town and Country Shopper on 1/9/18.

PUBLIC RELATIONS –no report

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED

12/14/17 –Darrell DeBoer reported on the Big Sioux Steering Committee Mtg. held in Sioux Falls.

ELECTION OF OFFICERS – Darrell DeBoer moved to keep the same slate of officers, second by Kirk Steege. Motion carried. Chairman - Rick Kerr; Vice-Chairman - John Heylens; Treasurer – Jerry Oines.

APPOINTMENT OF ADVISORS: Darrell DeBoer moved to re-appoint Mark Stime, Joel Koch and Chuck Zink as advisors to the BCCD board; second by Jerry Oines. Motion carried.

STANDING COMMITTEES - The board reviewed and updated the BCCD Standing Committees for 2018.

ANNUAL PLAN OF WORK – The Annual Plan of Work was reviewed and updated for 2018. Joan will make the updates and send out the revised Plan of Work.

2017 FINANCIAL REVIEW – Kirk Steege moved, second by Jerry Oines to hire Robb Rykhus Financial Services to perform the 2017 Financial Review Motion carried.

LEADERSHIP CONFERENCE – 2018 Leadership Conference and Big Sioux Nursery Annual Meeting is scheduled for March 1-2, 2018 at the Pierre Ramkota. Pre-registration deadline is February 20, 2018.

UPCOMING MEETINGS/EVENTS:

Jan 17, 2018 – Customer Focus Group Meeting – USDA ARS NCARL

Jan 26, 2018 – 38th Annual Brookings Area Crop Clinic

Mar 1-2, 2018 – Leadership Conference/Big Sioux Nursery Annual Meeting – Pierre Ramkota

Mar 21, 2018 – E. SD Soil and Water Research Farm Annual Meeting – USDA ARS NCARL

May 15, 2018 – 26th Annual Big Sioux Water Festival

EXECUTIVE SESSION - NONE

OTHER BUSINESS: Justin Pederson of Millborn Seeds would like to rent the JD 1590, Great Plains and Truax drills to work on estimated settings for producers to use for grass/forage/cover crop mixes. They would be willing to rent the drills for \$100 per drill or whatever price the board thinks would be fair. After discussion, the board denied the request. *(As of the typing of these minutes and more detailed information acquired from Millborn Seeds, the board reversed their decision and will rent the drills to Millborn Seeds.)*

NEXT SCHEDULED BOARD MEETING: Wednesday, February 7, 2018 –1:15 PM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 3:57 pm.

Joan Crooks, Recording Secretary