

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, MARCH 7, 2017 AT 1:15 AM**      **CONFERENCE ROOM**

**MEMBERS PRESENT:** Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Kirk Steege, Mark Stime - Advisor

**ABSENT:** Joel Koch - Advisor, Chuck Zink – Advisor

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist, Jenna Clark BCCD Public Relations, Larry Jensen – Brookings County Commission, Lynn Bren, Director of Member Services – SD Public Assurance Alliance, Robb Rykhus, Financial Services

Chairman Kerr called the meeting to order at 1:16 pm.

Jerry Oines moved, second by Kirk Steege to approve the agenda. Motion carried.

The minutes of the February 7, 2018 board meeting were sent to the supervisors prior to the meeting. John Heylens moved, second by Kirk Steege to approve the minutes. Motion carried.

**SDPAA** –Lynn Bren reviewed the BCCD's insurance coverage.

**NRCS OFFICE REPORT** – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

**SOIL EROSION Update** – none

**CONSERVATION PLANS** – none

**TREASURER'S REPORT:**

General Fund Balance (2/28/18)	\$ 48,157.49
Money Market II	\$ 55,705.66
Big Sioux Water Festival	\$ 19,402.44
Accounts Receivable (as of 3/6/18)	\$ 50,999.94

Accounts Payable

JD 1590 No-Till Drill Purchase (5 pmts - \$4,772.62/yr. beginning 7/10/15)	\$ 9,545.24
Bankstar – Great Plains Drill – (5 pmts - \$7,208.86/year)	\$ 8,937.93
Pfeifer's – Sovema RTX Rotary Tiller	\$ 4,015.50
<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$ 22,498.67</b>

Darrell DeBoer moved to accept the treasurer's report, second by Jerry Oines. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)**

Kirk Steege moved, second by Jerry Oines, to approve the receipts and disbursements and the bills presented for payment, except for the Kirkvold Oil and Trees R Us. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE**

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

**Vehicles/Equipment Update**

- 2018 Tractor Leases – Rik Kerr signed a lease agreement for 2 tractors through Brookings Equipment, Inc.
- 4 row corn planter – Jerry Oines moved, second by Kirk Steege to purchase the JD 7000 4 row corn planter for \$2600 from Clark Machinery. Motion carried.

**Building/Landscape**

- Brookings-Deuel Rural Water shut off the water at the district shed. Gallons are still be used. Jon will contact them again.

**2018 District Services** – Tree Planting – 24.9 acres planned; Tree Fabric – 59,093 LF; Grass Seeding – approx. 55 acres.

**PUBLIC RELATIONS** – Jenna Clark stated when the weather is warmer, she plans to set up some producer interviews to post on FB.

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED**

March 1-2, 2018– Finnegan, DeBoer, Kerr and Oines attended the SDACDE Leadership Conference and Big Sioux Nursery Meeting in Pierre. Each gave a brief update on the meeting.

**2017 FINANCIAL REVIEW** – Robb Rykhus Financial Services reviewed the FY2017 financial review. Kirk Steege moved to approve the FY 2017 financial review and authorize payment of \$600, second by John Heylens. Motion carried.

**CONSERVATION PROGRAMS WORKSHOP** – March 15, 2018 at the Brookings Days Inn – supper will be served at 5:30 pm with talks to follow. Cooperators: SD GF&P, NRCS, BCCD and Brookings County PF Chapter

**DUCKS UNLIMITED LANDOWNERS & PRODUCERS WORKSHOP** – DU is hosting an informal workshop on Thursday, March 8<sup>th</sup> from 1:00 – 4:00 pm at the Kingsbury CD office. It is open to all Brookings and Kingsbury County producers and surrounding area to discuss financial assistance opportunities available to implement soil health practices.

**2018 AG WOMEN'S DAY** – The 9<sup>th</sup> annual Ag Women's Day conference is scheduled for June 12, 2018 at the 1<sup>st</sup> Lutheran Church Activity Center in Brookings. Jerry Oines moved, second by Kirk Steege to sponsor the event at the \$250 Gold level. Motion carried.

**SEASONAL EMPLOYEES** – Finnegan will take flyers to SDSU campus. Crooks and Clark will post on FB page and website.

**UPCOMING MEETINGS/EVENTS:**

March 8, 2018 – 1-4pm – DU Landowner/Producer Workshop – Kingsbury CD office

May 15, 2018 – 26<sup>th</sup> Annual Big Sioux Water Festival

Mar 21, 2018 – E. SD Soil and Water Research Farm Annual Meeting – USDA ARS NCARL

**EXECUTIVE SESSION**

**OTHER BUSINESS:**

**NEXT SCHEDULED BOARD MEETING: Wednesday, April 4, 2018 at 1:15 PM**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned.

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Joan Crooks, Recording Secretary