

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, MAY 2, 2018 AT 8:15 AM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Kirk Steege

ABSENT: Mark Stime - Advisor Joel Koch - Advisor, Chuck Zink – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist; Larry Jensen – Brookings County Commission

Chairman Kerr called the meeting to order at 8:15 am.

Kirk Steege moved, second by Jerry Oines to approve the agenda. Motion carried.

The minutes of the April 4, 2018 board meeting were sent to the supervisors prior to the meeting. Darrell DeBoer moved, second by Kirk Steege to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

CONSERVATION PLANS – Darrell DeBoer moved to the presented Ag Nutrient Management application. Second by Kirk Steege. Motion carried.

TREASURER’S REPORT:

General Fund Balance (4/30/18)	\$ 96,897.09
Money Market II	\$ 55,759.70
Accounts Receivable (as of 5/1/18)	\$ 67,782.32
 Big Sioux Water Festival (<i>Non- Conservation District Funds</i>)	 \$ 20,279.12

Accounts Payable

JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 9,545.24
Bankstar – Great Plains Drill – (<i>5 pmts - \$7,208.86/year</i>)	\$ 8,937.93
Pfeifer’s – Sovema RTX Rotary Tiller	\$ 4,015.50
Bailey’s Nurseries – trees	\$ 7,300.50
Schumacher Nursery – trees	\$ 17,012.35
Lincoln-Oakes Nurseries – trees	\$ 236.25
Towner State Nursery – trees	\$ 20,386.60
Big Sioux Nursery – trees	\$ 21,533.40
Agassiz – grass seed	\$ 28,909.61
Agassiz – fabric	\$ 45,425.00
TOTAL ACCOUNTS PAYABLE	<u>\$125,872.11</u>

Darrell DeBoer moved to accept the treasurer’s report, second by Kirk Steege. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Darrell DeBoer moved, second by Kirk Steege, to approve the receipts and disbursements and the bills presented for payment, including making a payment to Agassiz for grass seed - \$28,909.61. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

Vehicles/Equipment Update

- The new tiller was picked up from Pfeifer Implement. All equipment is in working order. Waiting for drier weather to start tilling tree sites. Towner trees have been picked up. Scheduled to pick up trees from Schumacher Nursery on May 3rd. About 90% of trees have been picked up from Big Sioux Nursery.
- 4 row Corn Planter – Brookings County Pheasants Forever chapter will donate \$1000 toward the 4-row corn planter to be used for seeding food plots. John Heylens moved, second by Jerry Oines to charge a rental rate of \$50/day

Building/Landscape - none

2018 District Services –

- Tree Planting – 39.7 acres (12,720 trees)
- Tree Fabric – Brookings: 90,923 LF, Moody: 8,145 LF

- Grass Seeding – 495.6 acres
- Hand Plants – approx. 30,000 trees – Pre-ordered HP pick up day – Friday, May 11, 8am-5pm
- Larson Mfg. Arbor Day Trees will be distributed – Monday, May 7
- Brookings County FY2019 Budget requests – due by Friday, May 18, 2018.

SEASONAL EMPLOYEES – Chuck Miller has been hired to operate the grass drills at \$20/hr. Tree/Fabric crew positions have been filled – hourly wage \$12.50/hour.

PUBLIC RELATIONS – Jenna will be submitting a picture and write up to the Brookings Register on the local speech contest winner, Matthew Holler, Brookings HS.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED

- Joan did an Arbor Day presentation for the Elkton Kindergarten classes on April 27. Each student (26) received a styro plug Black Hills Spruce tree.

LOCAL RESOURCE CONCERNS – Copies of the 2017 local resource concerns were distributed. Further discussion will be done at the May BCCD meeting.

EARTH DAY EVENT – Good Roots Farm & Gardens – postponed until May or June.

FY2019 BROOKINGS COUNTY FUNDING – funding applications are due by May 18, 2018. Kirk Steege moved, second by Jerry Oines to request \$25,000, the same as previous years. Motion carried.

UPCOMING MEETINGS/EVENTS:

5/7/18 – Arbor Day – Larson trees

5/15/18 – Big Sioux Water Festival – SDSU Campus

6/18/18 – Vermillion/Big Sioux Area Meeting – 10 am – Howard, SD

June 26-27, 2018 – SD Soil and Rangeland Days – Redfield, SD

EXECUTIVE SESSION

OTHER BUSINESS:

NEXT SCHEDULED BOARD MEETING: Wednesday, June 6, 2018 at 8:15 AM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:38 am.

Joan Crooks, Recording Secretary