

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, JUNE 6, 2018 AT 8:15 AM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, Rick Kerr, Jerry Oines, Kirk Steege, Mark Stime - Advisor

ABSENT: John Heylens, Joel Koch - Advisor, Chuck Zink – Advisor

OTHERS PRESENT: Joan Crooks, Tabithia Scott – NRCS District Conservationist; Conner Archer, NRCS Soil Conservationist Trainee

Chairman Kerr called the meeting to order at 8:16 am.

Darrell DeBoer moved, second by Jerry Oines to approve the agenda. Motion carried.

The minutes of the May 2, 2018 board meeting were sent to the supervisors prior to the meeting. Kirk Steege moved, second by Darrell DeBoer to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

CONSERVATION PLANS – Darrell DeBoer moved to sign 1 Energy Audit Plan and 1 RCPP Plan as presented. Second by Kirk Steege. Motion carried.

TREASURER’S REPORT:

General Fund Balance (5/31/18)	\$ 79,798.74
Money Market II	\$ 55,815.63
Accounts Receivable (as of 6/6/18)	\$ 95,331.46
 Big Sioux Water Festival (<i>Non- Conservation District Funds</i>)	 \$ 13,204.37
 <u>Accounts Payable</u>	
JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 9,545.24
Bankstar – Great Plains Drill – (<i>5 pmts - \$7,208.86/year</i>)	\$ 8,937.93
Agassiz – fabric	\$ 45,425.00
TOTAL ACCOUNTS PAYABLE	\$ 63,908.17

Darrell DeBoer moved to accept the treasurer’s report, second by Jerry Oines. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Kirk Steege moved, second by Darrell DeBoer, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

Vehicles/Equipment Update - none

Building/Landscape - Will need to check into the water leak at the shop and get an estimate to locate.

2018 District Services –

- Tree Planting – 39.7 acres (12,780 trees) completed
- Tree Fabric – Brookings: 90,068 LF, Moody: 8,145 LF – Total Est. Fabric – 98,213 LF (19 miles)
- Grass Seeding – Approx. 430 acres complete
- Hand Plants – Surplus Sale was held 6/1/18, 8 AM – 5 PM – we had approximately 50 customers with total estimated sales of \$6400.
- Agassiz Tree Fabric – Agassiz contacted Jon to see if the BCCD would like to pre-purchase fabric for 2019. Jerry Oines moved, second by Kirk Steege to purchase 600 rolls at \$79/roll. Motion carried.
- County FY2019 budget request was submitted by the deadline.

PUBLIC RELATIONS – Jenna submitted an article to the Brookings Register on the speech contest winner. She is also working on WRP and QAR projects for the contribution agreement.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED - NONE

LOCAL RESOURCE CONCERNS – no action taken at this time.

VERMILLION/BIG SIOUX AREA MEETING will be held 6/18/18 at the Golf Course in Howard at 10:00 am. Tabi Scott, NRCS; Darrell DeBoer and Joan Crooks plan to attend. Jerry moved, second by Kirk Steege to allow Joan to attend the meeting. Motion carried.

NRCS UTV TRAINING REQUEST – Mike McMullen, NRCS, would like to host UTV training again at the BCCD lot. Dates for the training are scheduled for August 15 and 16. Darrell DeBoer moved, second by Kirk Steege. Motion carried.

UPCOMING MEETINGS/EVENTS:

6/12/18 – Ag Women’s Day – 1st Lutheran Church Activity Center – Brookings, SD

6/18/18 – Vermillion/Big Sioux Area Meeting – 10 am – Howard, SD

6/19/18 – E. SD Soil & Water Research Farm Tour – 24th Annual Field Day – 9:30 am Registration, 10:00 am Tour, 12:00 pm Complimentary meal. Customer Focus Group meeting to follow.

6/28/18 – Big Sioux Steering Committee meeting – Sioux Falls Water Purification Plant, 9am – 11:30 am

EXECUTIVE SESSION - NONE

OTHER BUSINESS:

NEXT SCHEDULED BOARD MEETING: DUE TO THE REGULAR MEETING DATE FALLING ON THE 4TH OF JULY, THE NEXT BOARD MEETING WILL BE SCHEDULED THE FOLLOWING WEEK ON Wednesday, July 11, 2018 at 8:15 AM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:59 am.

Joan Crooks, Recording Secretary