

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, JULY 11, 2018 AT 8:15 AM **CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Mark Stime - Advisor

ABSENT: Kirk Steege, Joel Koch - Advisor, Chuck Zink – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Tabithia Scott – NRCS District Conservationist; Larry Jensen, Brookings County Commission

Chairman Kerr called the meeting to order at 8:19 am.

Darrell DeBoer moved, second by John Heylens to approve the agenda. Motion carried.

The minutes of the June 6, 2018 board meeting were sent to the supervisors prior to the meeting. John Heylens moved, second by Jerry Oines to approve the minutes. Motion carried.

NORTH AMERICAN MANURE EXPO – August 15-16, 2018 at the Brookings Swiftel Center – Eric Barsness, NRCS, talked about the upcoming Expo, expected attendance is about 1500 people. Eric asked if the Brookings Conservation District would donate drill services to seed a few cover crop areas for the Expo. John Heylens moved, second by Jerry Oines to have Jon work with Eric to seed the cover crops and to set up the BCCD trailer for public relations. Motion carried.

NRCS OFFICE REPORT – Tabithia Scott, District Conservationist, reported on NRCS activities (see attached).

CONSERVATION PLANS – None

TREASURER’S REPORT:

General Fund Balance (6/30/18)	\$ 15,135.08
Money Market II	\$ 55,843.16
Accounts Receivable (as of 7/11/18)	\$ 112,515.56

Big Sioux Water Festival (*Non- Conservation District Funds*) \$ 13,127.97

Accounts Payable

JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 4,772.62
Bankstar – Great Plains Drill – (<i>5 pmts - \$7,208.86/year</i>)	\$ 8,937.93
Agassiz – fabric	\$ 49,537.50
TOTAL ACCOUNTS PAYABLE	\$ 63,248.05

Darrell DeBoer moved to accept the treasurer’s report, second by Jerry Oines. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Jerry Oines moved, second by John Heylens, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

John Heylens moved, second by Jerry Oines to transfer funds from the Money Market account to the General Fund to pay the Agassiz bill in full. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

Vehicles/Equipment Update – Lease tractor hours were reviewed. The tractors only a few hours left on them and will be returned.

Building/Landscape – Water is currently shut off to the building.

Joan contacted R&R Landscape Designs to look at the landscaping at the District shop and give an estimate to re-do the landscape to make it more attractive.

2018 District Services –

- Tree planting and fabric is complete
- Grass Seeding to date: JD 1590 – 879.8 acres, Great Plains Drill – 557.6 acres, Truax Drill – 14.65 acres – TOTAL ACRES SEEDED - 1452.05 acres

PUBLIC RELATIONS – Jenna has been posting different conservation articles on the BCCD FB page.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –

6/13/18 – County Commissioner meeting – Jon and Jerry met with the County Commissioners to discuss conservation service/sales and laws regarding licensing, certifications, inspections, etc. for Conservation Districts that also apply to private businesses.

6/18/18 – SDACD Vermillion/Big Sioux Area Meeting was held in Howard. Darrell, Joan and Tabitha attended the meeting and shared the information from the meeting. Darrell discussed a draft resolution identifying water bodies of local concern for the purpose of taxation as a riparian buffer strip.

6/19/18 – Research Farm Tour/Customer Focus Group – Jerry, Darrell, Mark and Joan attended and reported on the tour and meeting.

LOCAL RESOURCE CONCERNS – August meeting

FARM BILL SECTION 1619 FORM AND CONSERVATION PLANS SIGNATURE INFORMATION – Each BCCD board member, advisors and employees signed the required NRCS Cooperator Certification form for the NRCS state office files.

BIG SIOUX NURSERY OPEN HOUSE – August 7, 2018, 10am – 4pm – Celebrating 60 years. Rick Kerr, John Heylens and Joan Crooks plan to attend.

2018 BROOKINGS COUNTY LAND JUDGING SCHOOL – September 11, 2018 at 9:15 am. Craig Veldkamp will look at the site and get back to SDSU with location. SDSU will need a signed agreement and all safety measures put into place before groups can use the site. The board suggested another area that is already fenced off. Jon will contact Craig Veldkamp to see if pits could be dug in this area.

NRCS UTV TRAINING REQUEST –UTV training will be held one day on August 14th on the BCCD lot. Larry Jensen asked about the possibility of a few of the county employees to attend this. Jon will check with NRCS and get back to him.

SDACD STATE CONVENTION – Pierre Ramkota – September 16-18, 2018 – Those planning to attend: Rick Kerr, Darrell DeBoer, Jerry Oines and Joan Crooks

UPCOMING MEETINGS/EVENTS:

7/26/18 – Vermillion/Big Sioux Area Employee's meeting – Hartford – 10:00 am

8/14/18 – NRCS UTV Training – BCCD land

Sep 16-18, 2018 – SDACD State Convention – Pierre

9/11/18 – Brookings County Land Judging School – 9:15 am

EXECUTIVE SESSION - NONE

OTHER BUSINESS:

- 2nd quarter per diem/mileage reports were distributed to the supervisors for review.
- Annual Conservation Tour – Joan will email Stacy Steffensen, Brookings Co. Commission Dept. Director, to schedule a date in August.

NEXT SCHEDULED BOARD MEETING: Wednesday, August 8, 2018 at 8:15 AM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 10:12 am.

Joan Crooks, Recording Secretary