

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, AUGUST 6, 2018 AT 8:15 AM**                      **CONFERENCE ROOM**

**MEMBERS PRESENT:** Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Mark Stime - Advisor

**ABSENT:** Kirk Steege, Joel Koch - Advisor, Chuck Zink – Advisor

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan

Chairman Kerr called the meeting to order at 8:21 am.

John Heylens moved, second by Jerry Oines to approve the agenda. Motion carried.

The minutes of the July 11, 2018 board meeting were sent to the supervisors prior to the meeting. Jerry Oines moved, second by Darrell DeBoer to approve the minutes. Motion carried.

**NRCS OFFICE REPORT** – Tabithia Scott was absent but a report on NRCS activities was provided.

**CONSERVATION PLANS** – None

**TREASURER’S REPORT:**

General Fund Balance (7/31/18)	\$ 31,501.08
Money Market II	\$ 32,113.16
Accounts Receivable (as of 8/6/18)	\$ 42,906.80
 Big Sioux Water Festival ( <i>Non- Conservation District Funds</i> )	 \$ 7,919.56
 <u>Accounts Payable</u>	
JD 1590 No-Till Drill Purchase ( <i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i> )	\$ 4,772.62
Bankstar – Great Plains Drill – ( <i>5 pmts - \$7,208.86/year</i> )	\$ 8,937.93
 <b>TOTAL ACCOUNTS PAYABLE</b>	 <b>\$ 13,710.55</b>

Jerry Oines moved to accept the treasurer’s report, second by John Heylens. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)**

John Heylens moved, second by Darrell DeBoer, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

Jerry Oines moved, second by Darrell DeBoer to reimburse \$2000 to Jon Finnegan for the use of his truck and trailer to pick up 2018 tree stock. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE:**

*Joan Crooks, District Manager and Jon Finnegan – Conservation Resource Specialist*

**Vehicles/Equipment Update –**

- Purchase Fork Lift – Rick Kerr moved to table the purchase of a forklift until the September meeting, second by Darrell DeBoer. Motion carried.
- New Pickup – Discussion was held on purchasing a new pickup – 3/4/ ton 4-door. No decision was made at this time.

**Building/Landscape** – Kay Medinger finished cleaning the district building. Electrical repairs will be taken care of this fall. Joan will go online to check water usage at the district building. Joan contacted R&R Landscape design about giving an estimate on re-doing the landscape around the district building.

Plant Materials out of North Dakota will be doing a tree plot evaluation on August 14<sup>th</sup>.

**2018 Grass Seeding Completed –**

• JD 1590 Producer Rentals	435 Acres
• JD 1590 Full Service	567.8 Acres
• Great Plains	580.6 Acres
• Truax	14.65 Acres
• <b>TOTAL ACRES SEEDED</b>	<b>1598.05 Acres</b>

**PUBLIC RELATIONS** – Rick Kerr pulled the BCCD enclosed trailer in the Bruce Honey Days parade

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –**

7/26/18 – Joan reported on the Vermillion/Big Sioux Area Employee's meeting she attended in Hartford.

8/7/18 - – Heylens, Oines, Stime, DeBoer and Crooks attended the Big Sioux Nursery 60<sup>th</sup> Anniversary Open House in Watertown.

**LOCAL RESOURCE CONCERNS** – Information was distributed for the board to review on the Local Resource Concerns. Evaluation will be done at the September meeting.

**BCCD ANNUAL CONSERVATION TOUR** is scheduled for Tuesday, August 21, 2018. A complimentary noon meal will be served. Tentative tour schedule: Bill Gibbons, Roger Genetzky and Dakota Nature Park.

**2018 BROOKINGS COUNTY LAND JUDGING SCHOOL** – September 10, 2018 at 9:15 am. New site location will be the SE ¼ section 21-108-50. The SDSU agreement was reviewed. John Heylens moved, second by Jerry Oines to sign the agreement with SDSU. Joan has emailed the school and student waiver forms to high schools. Waivers must be signed and sent to SDSU PRIOR to the event.

**SDACD ENDOWMENT FUND CONTRIBUTION** –Darrell DeBoer moved, second by Jerry Oines to contribute \$100 to the 2018 Area Endowment Fund Honoree, Gene Thormodsgaard of Lincoln CD. Motion carried.

**SDACD STATE CONVENTION** – Pierre Ramkota – September 16-18, 2018 – Those planning to attend: Rick Kerr, Darrell DeBoer, Jerry Oines and Joan Crooks

**UPCOMING MEETINGS/EVENTS:**

8/7/18 – Big Sioux Nursery 60<sup>th</sup> Anniversary Open House – 10:00 am – 4:00 pm

8/14/18 – NRCS UTV Training – BCCD land

Aug. 15-16, 2018 – North American Manure Expo – Swiftel Center, Brookings

8/30/18 – SD State Fair – Value Added Ag Day – Joan will attend and work the SDACD Booth

9/10/18 – Brookings County Land Judging – 9:15 am

Sep 16-18, 2018 – SDACD State Convention – Pierre

9/11/18 – Brookings County Land Judging School – 9:15 am

**EXECUTIVE SESSION - NONE**

**OTHER BUSINESS:**

**NEXT SCHEDULED BOARD MEETING: Wednesday, September 5, 2018 at 8:15 AM**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:58 am.

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Joan Crooks, Recording Secretary