

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, SEPTEMBER 5, 2018 AT 8:15 AM **CONFERENCE ROOM**

MEMBERS PRESENT: John Heylens, Rick Kerr, Jerry Oines, Kirk Steege, Joel Koch - Advisor

ABSENT: Darrell DeBoer, Mark Stime - Advisor, Chuck Zink – Advisor

OTHERS PRESENT: Joan Crooks, Tabithia Scott – NRCS, Lynsee Planting - NRCS

Chairman Kerr called the meeting to order at 8:24 am.

Jerry Oines moved, second by Kirk Steege to approve the agenda. Motion carried.

The minutes of the August 6, 2018 board meeting were sent to the supervisors prior to the meeting. Kirk Steege moved, second by John Heylens to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Tabithia Scott reported on NRCS activities (see attached).

CONSERVATION PLANS – One CRP re-enroll plan was presented for signature. John Heylens moved, second by Kirk Steege to sign the plan. Motion carried.

TREASURER’S REPORT:

General Fund Balance (8/31/18)	\$ 48,452.16
Money Market II	\$ 49,138.16
Accounts Receivable (as of 8/6/18)	\$ 20,696.45
 Big Sioux Water Festival (<i>Non- Conservation District Funds</i>)	 \$ 7,645.66
 <u>Accounts Payable</u>	
JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 4,772.62
Bankstar – Great Plains Drill – (<i>5 pmts - \$7,208.86/year</i>)	\$ 8,937.93
Agassiz – 2019 Tree Fabric	\$ 47,400.00
 TOTAL ACCOUNTS PAYABLE	 \$ 61,110.55

Kirk Steege moved to accept the treasurer’s report, second by Jerry Oines. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Jerry Oines moved, second by John Heylens, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE:

Joan Crooks, District Manager and Jon Finnegan – Conservation Resource Specialist

Vehicles/Equipment Update –

- Lease Tractors – The 2016 Case IH Puma 150PS tractor has been returned and insurance cancelled.
- Old equipment – The board will talk to Jon about hauling it to salvage yard for scrap.

Building/Landscape –

- Electrical repairs to be done: replace the recommended outlets with GFCI’s, replace damaged wiring and conduit, repair or replace fuel pump wiring outside the building.

2018 Grass Seeding Completed – 1,642.05 acres (2017 – 1290.5 ac)

PUBLIC RELATIONS – Jenna Clark – no report

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –

8/21/18 – BCCD Annual Conservation Tour – 22 people went on the tour. The tour stops were very interesting and well received. Jerry Oines moved, second by Kirk Steege to send BATA a \$100 contribution in appreciation for use of a BATA bus. Motion carried.

2018 BROOKINGS COUNTY LAND JUDGING SCHOOL - Monday, September 10, 2018 – 9:15 – 11:30 am. Location: SE1/4 of section 21-108-50. Still waiting on a few waivers from the schools. Student waivers will be collected the day of the event.

LOCAL RESOURCE CONCERNS – The BCCD local resource concerns were reviewed and evaluated. John Heylens moved, second by Jerry Oines to revise the local resource concerns for FY2019 as follows:

1. Water Quality Degradation: Nutrients in Surface Water
2. Livestock Production Limitation: Inadequate Water
3. Degraded Plant Condition: Undesirable Plant Productivity and Health
4. Soil Quality Degradation: Organic Matter Depletion
5. Soil Erosion: Classic Gully Erosion

Motion carried.

2018 BROOKINGS COUNTY LAND JUDGING SCHOOL – September 10, 2018 at 9:15 am. New site location will be the SE ¼ section 21-108-50. The SDSU agreement was reviewed. John Heylens moved, second by Jerry Oines to sign the agreement with SDSU. Joan has emailed the school and student waiver forms to high schools. Waivers must be signed and sent to SDSU PRIOR to the event.

SDACD STATE CONVENTION – Pierre Ramkota – September 16-18, 2018 – Those planning to attend: Rick Kerr, Darrell DeBoer, and Joan Crooks. Joan will pick up an item for the SDACD Auxiliary silent auction.

UPCOMING MEETINGS/EVENTS:

9/10/18 – Brookings County Land Judging – 9:15 – 11:30 am

Sep 16-18, 2018 – SDACD State Convention – Pierre

EXECUTIVE SESSION - John Heylens moved, second by Rick Kerr to go in to executive session at 10:34 am to discuss personnel. The board came out of executive session at 11:02 am.

John Heylens moved, second by Kirk Steege to give Tabithia Scott and \$50 gift card as an appreciation for her service as DC for the Brookings Field Office. Motion carried.

OTHER BUSINESS:

NEXT SCHEDULED BOARD MEETING: Wednesday, October 3, 2018 at 8:15 AM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 11:04 am.

Joan Crooks, Recording Secretary