

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, OCTOBER 3, 2018 AT 8:15 AM **MEETING LOCATION: BCCD BUILDING**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Kirk Steege, Joel Koch – Advisor; Mark Stime - Advisor

ABSENT: Chuck Zink, Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Lynsee Planting, NRCS Acting District Conservationist

Chairman Kerr called the meeting to order at 8:03 am.

Jerry Oines moved, second by Kirk Steege to approve the agenda. Motion carried.

The minutes of the September 5, 2018 board meeting were sent to the supervisors prior to the meeting. John Heylens moved, second by Kirk Steege to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Lynsee Planting, acting District Conservationist reported on NRCS activities (see attached).

CONSERVATION PLANS – none

TREASURER'S REPORT:

General Fund Balance (9/30/18)	\$ 52,092.88
Money Market II	\$ 49,177.36
Accounts Receivable (as of 8/6/18)	\$ 16,628.15
 Big Sioux Water Festival (<i>Non- Conservation District Funds</i>)	 \$ 9,645.66
 <u>Accounts Payable</u>	
JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 4,772.62
Bankstar – Great Plains Drill – (<i>5 pmts - \$7,208.86/year</i>)	\$ 8,937.93
Agassiz – 2019 Tree Fabric	\$ 47,400.00
TOTAL ACCOUNTS PAYABLE	\$ 61,110.55

2018 Tree Planting Income Statement – copies of the income statement were distributed for review.

Darrell DeBoer moved to accept the treasurer's report, second by Jerry Oines. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Kirk Steege moved, second by John Heylens, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE:

Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist

Vehicles/Equipment Update

- Lease Tractors – Jon will be returning the 2016 Case IH Maxxum 145 tractor. Joan will notify the insurance company to cancel coverage.
- Scrap Equipment – It was decided to keep the old tree planter and fabric machine and to scrap the Imco Mulcher.
- Purchase Fork Lift – tabled at the August meeting. John Heylens moved, second by Jerry Oines to remove from the table. Motion carried. Butler Machinery of Sioux Falls, gave an estimated purchase price of \$6000-\$8000 for the same year, make, model and hours as the fork lift offered for sale by Jon Finnegan. Jerry Oines moved, second by John Heylens, to purchase Jon Finnegan's fork lift for \$4000. Kirk Steege moved to amend the motion to purchase John Finnegan's fork lift for \$5000, second by John Heylens. All in favor of the motion to amend: Kerr, Heylens, Oines, Steege. Opposed: DeBoer. Motion carried.
All in favor of the motion as amended: Kerr, Heylens, Oines, Steege, DeBoer. Motion carried.
- New/used pickup – no action taken at this time.

Building/Landscape

- Electrical repairs: replace the recommended outlets with GFCI's, replace damaged wiring and conduit, repair or replace fuel pump wiring outside the building. Finnegan reported the repairs are done.

2018 Grass Seeding Completed – 1,944.05 acres (2017 – 1290.5 ac), 6 hrs. Research Plot Seeding

FY2019 Brookings County Budget Request – The County approved \$25,000 for FY2019. Claim forms can be submitted for funds after the first of the year.

Correspondence - Thank you notes were received from Chuck Miller and BATA. Copies of the EDWDD minutes were distributed, as well as a National Assoc. of Conservation District (NACD) brochure highlighting what our national organization does for us.

PUBLIC RELATIONS – Jenna Clark has posted several items to the BCCD FB page: pictures and a write up on the BCCD Conservation Tour held in August, recipes from the SDACDE cookbook, Urban Forestry Grants, shared YouTube videos on grasslands, grazing, soil health, no-till gardening, etc.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –

9/10/18 – Brookings Co. Land Judging School – This year 140 students attended from 6 area schools – Brookings, Chester, Deubrook, Deuel, Elkton and Rutland. This year's site location was the SE ¼ of section 21-108-50.

SDSU has been notified that the soil pits are filled in. Joan will send SDSU a thank you for use of their land for this educational event.

Sep 16-19, 2018 – SDACD Convention- Pierre –DeBoer, Kerr, Oines and Crooks reported on the convention and meetings attended. Jon Finnegan was recognized for 20 years of service.

9/1/18 – Darrell DeBoer, BCCD Representative, reported on the Big Sioux Steering Committee Meeting held in Sioux Falls.

FY2019 NRCS CONTRIBUTION AGREEMENT – Kirk Steege moved, second by Jerry Oines to participate in the FY2019 Contribution Agreement. Motion carried.

19TH ANNUAL AG APPRECIATION BANQUET will be held November 27, 2018 at the Swiftel Center. Darrell DeBoer moved, second by John Heylens to sponsor 2 tables at the event. Motion carried. Kirk Steege moved, second by Darrell DeBoer, to recognize Brian Gatzke for the 2018 Tree Care Award and Richard and Thane Strom as the 2018 Conservationist of the Year Award. Motion carried.

UPCOMING MEETINGS/EVENTS:

Oct. 17, 2018 – E. SD Water Conference – SDSU Student Union, 8:00 am – 4:30 pm

Nov. 7-8, 2018 – Joint Safety and Loss Control Training Conf. – Pierre Ramkota Convention Center

Nov. 27, 2018 – 19th Annual Ag Appreciation Banquet – Swiftel Center – Social Hour & Silent Auction – 5-6:30 pm; 6:30pm – Dinner, Program & Entertainment: *Tim the Dairy Farmer*

EXECUTIVE SESSION - none

OTHER BUSINESS:

- Discussion was held on the Emerald Ash Borer and what steps the District should take to be proactive in Brookings County. Joan will invite Dr. John Ball to the BCCD November board meeting.
- Darrell DeBoer asked the board to consider a proposal to obtain a Public Relations Grant. The objective is to obtain support for employment of a part-time public relations person that will provide services for multiple Conservation Districts. Darrell distributed copies of the information to consider in the proposal.

NEXT SCHEDULED BOARD MEETING: Wednesday, November 7, 2018 at 8:15 AM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:52 am.

Joan Crooks, Recording Secretary