

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, NOVEMBER 7, 2018 AT 8:15 AM **MEETING LOCATION: NRCS CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Kirk Steege, Mark Stime - Advisor

ABSENT: Joel Koch, Advisor; Chuck Zink, Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Lynsee Planting, NRCS Acting District Conservationist

Chairman Kerr called the meeting to order at 8:16 am.

John Heylens moved, second by Jerry Oines to approve the agenda. Motion carried.

The minutes of the October 3, 2018 board meeting were sent to the supervisors prior to the meeting. Jerry Oines moved, second by Darrell DeBoer to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Lynsee Planting, acting District Conservationist reported on NRCS activities (see attached).

CONSERVATION PLANS – none

TREASURER'S REPORT:

General Fund Balance (10/31/18)	\$ 40,572.68
Money Market II	\$ 49,255.47
Accounts Receivable (as of 11/6/18)	\$ 6,899.47
Big Sioux Water Festival (<i>Non- Conservation District Funds</i>)	\$ 9,645.66

Accounts Payable

JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 4,772.62
Bankstar – Great Plains Drill – (<i>5 pmts - \$7,208.86/year</i>)	\$ 8,937.93
Agassiz – 2019 Tree Fabric	<u>\$ 47,400.00</u>
TOTAL ACCOUNTS PAYABLE	\$ 61,110.55

Kirk Steege moved to accept the treasurer's report, second by Jerry Oines. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)

Joan and Jon will contact Agassiz to find out when they would like a down payment for the 2019 tree fabric.

Darrell DeBoer moved, second by Kirk Steege, to approve the receipts and disbursements and pay the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE:

Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist

Vehicles/Equipment Update

- Ford Pickup – pickup is missing while idling. Jon will take it to Einspahr Auto Plaza to have it fixed.
- Fork Lift - Discussion was held to have the fork lift serviced before spring. Jerry Oines moved, second by Darrell DeBoer to contact Riekes Equipment Co. in Sioux Falls to get on the service schedule. Motion carried.

Building/Landscape - none

2018 Grass Seeding Completed – 1,951.05 acres (*2017 – 1290.5 ac*), 6 hrs. SDSU Research Plot Seeding

2018 Tree Fabric Income Statement - Kirk Steege moved to accept the tree fabric income statement as presented, second by John Heylens. Motion carried.

PUBLIC RELATIONS – Jenna Clark provided a written update on the FB page.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –

10/29/19 – 27TH Annual Big Sioux Water Festival – Joan attended the planning meeting held at EDWDD. This year's theme will focus on Ground Water. Date: Tuesday, May 7, 2019.

FY2019 NRCS CONTRIBUTION AGREEMENT – Kirk Steege moved, second by Jerry Oines to participate in the FY2019 Contribution Agreement. Motion carried.

19TH ANNUAL AG APPRECIATION BANQUET will be held November 27, 2018 at the Swiftel Center. Joan will send letters and complimentary tickets to this year's BCCD award recipients: Tree Care Award – Brian Gatzke; Conservationist of the Year – Richard and Thaine Strom. Those planning to attend: DeBoer (2), Oines (2), Kerr (2), Stime (2), Crooks (2), Finnegan (1), Clark (1).

LOCALLY-LED BLOCK TRAINING for the following counties: Brookings, Kingsbury, Lake, Miner and Moody will be held Monday, November 19, 2018, 9:00AM at the 4H Extension Center in Madison. Joan is planning to attend.

39TH ANNUAL BROOKINGS AREA CROP CLINIC will be held Feb. 15, 2019 at McCrory Gardens. There will be two (2) sessions from 9:00 am – 12:00 pm and 1:00 pm – 4:00 pm. Sponsorship request - \$75. Kirk Steege moved, second by John Heylens to send \$75 sponsorship for this event. Motion carried.

Public Relations Outreach Proposal – Darrell DeBoer distributed a Public Relations Outreach Proposal to cover Brookings and Moody CD's. DeBoer asked the BCCD Board to consider applying for a Conservation Commission grant. Next grant application deadline is May 2019. The "Activity Timeline in the proposal would have to be re-written to reflect a July 1, 2019 start date. No official motion was made to move forward on the proposal. The consensus of the board was to discuss again after the first of the year.

BROOKINGS CO. CONSERVATION DISTRICT 75TH ANNIVERSARY – December 2019 will mark the 75th Anniversary of the Brookings Co. Conservation District. Joan asked the board to think of ideas to celebrate this milestone. Hosting a pancake breakfast sometime in 2019.

SD Game, Fish & Parks Land Purchase, Ryan Wendinger, Regional Habitat Program Manger emailed the BCCD regarding some land they are possibly purchasing on Lake Sinai. Most is under water except a couple acres. They are planning to do some shoreline stabilization, create addition shore fishing opportunities and expand the current parking area. They wanted to reach out to groups that may be interested in partnering in assisting with the purchasing to the on-the-ground work. The board asked Joan to email Mr. Wendinger to keep us updated. The BCCD may be able to participate some of the on-the-ground work.

EMERALD ASH BORER – Dr. John Ball will attend the BCCD's December 5th meeting to talk with the board about the Emerald Ash Borer. Meeting time will be at 1:15 pm.

BCCD CHRISTMAS PARTY- Joan will check with the Toronto Café and Lounge to see if Thursday, December 13 is available to have the BCCD party.

UPCOMING MEETINGS/EVENTS:

11/19/18 – Locally-led block training – 4H Extension Center, Madison, SD, 9:00 AM

11/27/18 – 19th Annual Ag Appreciation Banquet – Swiftel Center – Social Hour & Silent Auction - 5-6:30 pm;
6:30 pm Dinner, Program & Entertainment: *Tim the Dairy Farmer*

12/6/18 – Big Sioux River Water Summit – Downtown Hilton Garden Inn in Sioux Falls, SD

2/15/19 – 39th Annual Brookings Area Crop Clinic – McCrory Gardens - Brookings

EXECUTIVE SESSION - NONE

OTHER BUSINESS

NEXT MEETING – WEDNESDAY, DECEMBER 5, 2018 AT 1:15 PM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 10:30 am.

Joan Crooks, Recording Secretary