

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS

MINUTES OF MEETING

WEDNESDAY, DECEMBER 5, 2018 AT 1:15 PM

MEETING LOCATION: E. DAKOTA WATER DEVELOPMENT DISTRICT

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines

ABSENT: Kirk Steege; Mark Stime, Advisor; Joel Koch, Advisor; Chuck Zink, Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Larry Jensen, Brookings County Commissioner; Dr. John Ball, SDSU; Steve Meyer, NRCS Wetland Specialist; Jay Gilbertson, E. Dakota Water Development District; Chad Weier, BankStar Financial Business Relationship Manager

Chairman Kerr called the meeting to order at 1:17 pm.

Darrell DeBoer moved, second by Jerry Oines to approve the agenda. Motion carried.

The minutes of the November 7, 2018 board meeting were sent to the supervisors prior to the meeting. Jerry Oines moved, second by John Heylens to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Steve Meyer, NRCS Wetland Specialist, provided a wetland and compliance update.

CONSERVATION PLANS – none

EMERALD ASH BORER UPDATE – The BCCD Board of Supervisors invited Dr. Ball to discuss ways the BCCD, Brookings County and communities can be proactive against the forthcoming Emerald Ash Borer (EAB). BCCD supports the idea of the State setting aside money as a cost share to producers to remove Ash trees from their shelterbelts with the stipulation trees must be replanted. Now is the time to act; before it arrives in Brookings County.

SD RIPARIAN BUFFER PROGRAM PROMOTION – Jay Gilbertson, EDWDD, discussed ways to promote and encourage land owners to enroll in the SD Riparian Buffer Program. EDWDD has set aside \$2000 for each Conservation District, within the EDWDD boundaries, to assist them in identifying landowners with qualifying lands for classification as a riparian buffer strip and help enroll them in the program to receive a tax reduction on these riparian areas. Gilbertson has previously discussed this program with the County. EDWDD plans to set up meetings with the respective conservation districts to “fine-tune” the details.

CREDIT CARD PROCESSOR – Chad Weier, BankStar Business Relationship Manager, attended the meeting to review the quote for a credit card processor, how charges are accessed, equipment needed and answer questions. Jerry Oines moved, second by Darrell DeBoer to work with BankStar and proceed with purchasing the equipment needed for processing debit/credit cards. All in favor: Kerr, Oines, DeBoer. Abstain: Heylens. Motion carried.

TREASURER’S REPORT:

General Fund Balance (11/30/18)	\$ 5,712.62
Money Market II	\$ 49,255.47
Accounts Receivable (as of 12/4/18)	\$ 1,298.94

Big Sioux Water Festival (*Non- Conservation District Funds*) \$ 9,400.66

Accounts Payable

JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 4,772.62
Bankstar – Great Plains Drill	\$ 2,600.00
Agassiz – 2019 Tree Fabric	\$ 22,400.00
TOTAL ACCOUNTS PAYABLE	\$ 29,772.62

Jerry Oines moved to accept the treasurer’s report, second by John Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT

Darrell DeBoer moved, second by Jerry Oines, to approve the receipts and disbursements and pay the bills presented for payment including: Plunkett’s Pest Control (revised bill) - \$355.68, Rick Kerr – fuel reimbursement - \$125.00, SDSU Foundation – 2019 Ag Day Sponsorship – 100.00 and Einspahr – Ford pickup repairs - \$873.89. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE:

Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist

Vehicles/Equipment Update: One tractor lease has been secured for 2019 from Brookings Equipment. Oines will check with Farmer's Implement about leasing a tractor for 2019 season.

Building/Landscape - none

2019 Tree Planting – Est. 4.2 acres – Jon has several contacts to make for 2109 tree plantings

2019 Tree Fabric – Est. 10,404.2 LF

Contribution Agreement Reimbursement – Received reimbursement for FY2018 QAR's and CRP's. We are still waiting on reimbursement for WRP monitoring.

PUBLIC RELATIONS – Jenna Clark – Jenna has posted pictures of the Tree Care and Conservationist of the Year awards on the FB page.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –

11/19/18 – LOCALLY-LED BLOCK TRAINING for the following counties: Brookings, Kingsbury, Lake, Miner and Moody was held Monday, November 19, 2018, 9:00AM at the 4H Extension Center in Madison. Joan Crooks attended. All 5 CD's were represented at the meeting. Angela Ehlers, SDACD, Jeff Zimprich, NRCS State Conservationist and Bill Smith, Division of Resource Conservation and Forestry led a brainstorming session of the group collecting ideas of ways to gather information from producers, special interest groups, local, city and county partners to prioritize local resource concerns in the county. The target date set to complete will be the first part of April. The "block" will get together at the SDACD Area meeting in June 2019.

19TH ANNUAL AG APPRECIATION BANQUET was held November 27, 2018 at the Swiftel Center. Brian and Carla Gatzke received the Tree Care Award and Richard and Kristi and Thaine Strom received the Conservationist of the Year Award.

Review Prices for District Services – January meeting.

FY2018 FINANCIAL REVIEW – John Heylens moved, second by Darrell DeBoer to hire Robb Rykhus Financial Services to perform the FY2018 financial review. Motion carried.

BCCD CHRISTMAS PARTY will be Tuesday, December 11 at the Toronto Café and Lounge. 5:30 pm Social followed by supper at 6:30 pm.

EXECUTIVE SESSION – Jerry Oines moved to enter executive session at 4:03 pm to discuss employee bonuses, second by John Heylens. Motion carried. The board came out of executive session at 4:08 pm.

Rick Kerr moved, second by Jerry Oines to give Jon Finnegan and Joan Crooks a \$1500 Christmas bonus. Motion carried.

UPCOMING MEETINGS/EVENTS:

12/6/18 – Big Sioux Steering Committee Meeting and Big Sioux River Water Summit – Downtown Hilton Garden Inn in Sioux Falls, SD

1/16/19 – Customer Focus Group Meeting – US DA North Central Ag Research Lab – Brookings, SD

2/15/19 – 39th Annual Brookings Area Crop Clinic – McCrory Gardens - Brookings

OTHER BUSINESS

NEXT MEETING – WEDNESDAY, JANUARY 10, 2019 AT 1:15 PM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 4:13 pm.

Joan Crooks, Recording Secretary