

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**THURSDAY, MARCH 7, 2019 AT 1:15 PM**      **MEETING LOCATION: NRCS CONFERENCE ROOM**

**MEMBERS PRESENT:** Darrell DeBoer, Rick Kerr, Jerry Oines, Kirk Steege

**ABSENT:** John Heylens; Joel Koch, Advisor; Mark Stime Advisor

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan, Jeremy Sova – NRCS District Conservationist; Stephne Miller

Chairman Kerr called the meeting to order at 1:19 pm.

Jerry Oines moved, second by Kirk Steege to approve the agenda. Motion carried.

The minutes of the February 6, 2019 board meeting were sent to the supervisors prior to the meeting. Kirk Steege moved, second by Jerry Oines to approve the minutes. Motion carried.

**NRCS OFFICE REPORT** – Jeremy Sova, NRCS District Conservationist, reported on field office operations (see attached).

**CONSERVATION PLANS** – none

**TREASURER’S REPORT:**

General Fund Balance (2/28/19 )	\$ 28,123.30
Money Market II	\$ 19,335.02
Accounts Receivable (as of 3/7/19)	\$ 0.00
 Big Sioux Water Festival ( <i>Non- Conservation District Funds</i> )	 \$20,194.43
 <u>Accounts Payable</u>	
JD 1590 No-Till Drill Purchase ( <i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i> )	\$ 4,772.62
Bankstar – Great Plains Drill	\$ 2,600.00
Agassiz – 2019 Tree Fabric	\$ 22,400.00
<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$ 29,772.62</b>

Darrell DeBoer moved to accept the treasurer’s report, second by Kirk Steege. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT**

Kirk Steege moved, second by Jerry Oines, to approve the receipts and disbursements and pay the bills presented for payment. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE:**

*Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist*

- **Vehicles/Equipment Update:** 3 tractors leases have been secured for 2019 (2 from Brookings Equipment and 1 from Farmer’s Implement).
- **Building/Landscape**
- **2019 Tree Planting** – Est. 16.9 acres
- **Tree Fabric** – Est. 43,015 LF
- **2019 Grass Seeding** – Est. 150 acres
- Martin Oil Fuel Contract – Joan will contact them to see when the contract will be sent out.

**PUBLIC RELATIONS** – Jenna Clark, Public Relations Specialist – no report

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED**

March 4-6, 2019 – Crooks reported on the SDACDE Leadership Conference in Pierre.

**FY2018 FINANCIAL REVIEW** – The financial records have been taken to Robb Rykhus. He will be meeting with the District Manager on Friday, March 15, 2019 at 9:00 am to complete the spot checks/review.

**SEASONAL EMPLOYEES** – Applications for tree/fabric crew will be put on the BCCD website and FB page. Jon will post flyers around SDSU campus.

**NOLO PROJECT COORDINATOR** – The BCCD board received copies of Moody CD's grant proposal to hire a NOLO Project Coordinator to do follow-up face to face meetings with NOLO's who are interested in learning more about conservation best management practices to implement on their land. The proposal would include Brookings, Lake, Minnehaha and Moody CD's. No action taken at this time.

**DISTRICT ADVISOR APPOINTMENT** – Jerry Oines moved, second by Kirk Steege, to appoint Stephne Miller as an advisor on the Brookings County Conservation District board. Motion carried.

**EXECUTIVE SESSION** – none

**UPCOMING MEETINGS/EVENTS:**

**March 20, 2019** Customer Focus Group Meeting – 10:00 am - USDA North Central Ag Research Lab followed by a complimentary Noon meal. 1:00 PM - E. SD Soil and Water Research Farm, Inc. Annual Meeting – USDA NCARL

**May 7, 2019**– Big Sioux Water Festival

**June 4, 2019** – Ag Women's Day – First Lutheran Church Activity Center

**June 12-14, 2019** – 2019 Northern Plains Regional Mtg. – Gothenburg, NE

**June 17, 2019** – SDACD Vermillion/Big Sioux Area Meeting – 10:00 am – Crooks, SD

**Dec. 9-11, 2019** – SDACD Convention with Ag Horizons - Pierre

**OTHER BUSINESS** – The BCCD will host a pancake breakfast in August to commemorate their 75<sup>th</sup> Anniversary.

**NEXT MEETING – WEDNESDAY, APRIL 3, 2019 AT 1:15 PM**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 3:16 pm.

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Joan Crooks, Recording Secretary