

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, MAY 1, 2019 AT 1:15 PM**      **MEETING LOCATION: NRCS CONFERENCE ROOM**

**MEMBERS PRESENT:** Darrell DeBoer, John Heylens; Rick Kerr, Jerry Oines, Kirk Steege; Mark Stime, Advisor; Stephne Miller, Advisor

**ABSENT:** Joel Koch, Advisor

**OTHERS PRESENT:** Joan Crooks; Jon Finnegan; Jack Majeres - Moody CD, Jeremy Sova – NRCS; Larry Jensen – Brookings County Commission

Chairman Kerr called the meeting to order at 1:15 pm.

Jerry Oines moved, second by Kirk Steege to approve the agenda. Motion carried.

The minutes of the April 3, 2019 board meeting were sent to the supervisors prior to the meeting. Darrell DeBoer moved, second by Kirk Steege to approve the minutes. Motion carried.

**NRCS OFFICE REPORT** – Jeremy Sova, NRCS District Conservationist, updated the board on NRCS activities (see attached).

**CONSERVATION PLANS** – NONE

**TREASURER’S REPORT:**

General Fund Balance (4/30/19 )	\$ 60,555.92
Money Market II	\$ 19,358.46
Accounts Receivable (as of 5/1/19)	\$ 55,365.87
 Big Sioux Water Festival ( <i>Non- Conservation District Funds</i> )	 \$49,316.09

Accounts Payable

JD 1590 No-Till Drill Purchase ( <i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i> )	\$ 4,772.62
Agassiz – 2019 Tree Fabric balance	\$ 15,400.00
Bailey Nurseries – tree inventory	\$ 13,018.35
Big Sioux Nursery, Inc. – tree inventory	\$ 13,090.30
Schumacher’s Nursery – tree inventory	\$ 22,011.25
<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$ 68,292.52</b>

Kirk Steege moved to accept the treasurer’s report, second by John Heylens. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT**

Darrell DeBoer moved, second by Kirk Steege, to approve the receipts and disbursements and pay the bills presented for payment. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE:**

*Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist*

- **Vehicles/Equipment Update:** All equipment is ready for spring field work. Jon ordered 2 new Earth Augers.
- **Building/Landscape** – Jon will follow up with getting a security light installed and posting a No Trespassing sign at the District building.
- **2019 Tree Planting** – Estimated Acres – 26.5 acres
- **Tree Fabric** – Brookings – 71,385 LF; Moody – 22,323 LF for a total of 93,708 LF
- **2019 Grass Seeding** – Est. 619 acres
- **Tree Delivery/Pick up schedule** –Schumacher trees were picked up on April 25. Bailey’s Nursery trees were shipped on April 22. Jon plans to pick up trees at Towner Nursery in ND on Friday May 3 and schedule a time with Big Sioux Nursery.
- **Arbor Day Trees** – Due to the weather, no date is set to deliver Larson Manufacturing Arbor Day trees.
- **Seasonal Employees** – we have hired 1 FT and 1 PT employees for the tree crew. Zach Benson will be returning this year and looking at hiring a couple high school students.

- **Notice of Intent to Mine** – gravel mining operation by Winter Contracting, LLC on the SE ¼ section 18 – T109N-49W to begin 5/1/2019.
- **Plant Materials** – Wayne Markegard, NRCS Plant Materials Specialist, Bismarck, ND, is planning to come to Brookings May 8. He plans to plant 3 new species to the planting sites south of the BCCD building. The new plantings will require a total of 150' of fabric, 5 plants of each spaced at 10' intervals.

**PUBLIC RELATIONS** – Jenna Clark, Public Relations Specialist – received most of our seasonal employee application via FB. We also received many inquiries about tree availability.

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED - NONE**

**NOLO PROJECT** – Jack Majeres, Moody CD/VBS Area Director – Jack updated the board on SD legislative activities, conservation grants funding, new supervisor's orientation manual, state-wide NOLO Outreach efforts and the possibility of a multi-county proposal to hire a NOLO Project Coordinator. Funds are available in 2019 for NOLO pilot outreach projects. The Moody, Lake, Miner, Brookings and Kingsbury CD's will be participating in the locally-led process in 2019. Each CD is asked to gather local resource concerns prior to the Vermillion/Big Sioux Area Meeting on June 17, 2017 in Hartford, SD.

**2019 BROOKINGS CO. LAND JUDGING SCHOOL** – SDSU will allow us to use the same site again this year. Joan emailed Missy Vande Weerd, SDSU Ag Experiment Station regarding the release forms and the redundancy of having the BCCD, each participating high school and each student in attendance sign these forms. After speaking with the university legal counsel, it was suggested that SDSU continue to use the release form for students to sign. Although they understand the redundancy, however; to best protect the university from any potential issues they feel that it is best.

**BROOKINGS COUNTY FY2020 BUDGET APPLICATION** – due May 17 by 5pm. Kirk Steege moved, second by Jerry Oines to request \$25,000. Motion carried.

**BCCD 75<sup>TH</sup> ANNIVERSARY** – The BCCD will host a pancake breakfast in August to commemorate their 75<sup>th</sup> Anniversary. Planning will begin after tree season.

**EXECUTIVE SESSION** – none

**OTHER BUSINESS**

**UPCOMING MEETINGS/EVENTS:**

**May 7, 2019**– Big Sioux Water Festival

**June 4, 2019** – Ag Women's Day – First Lutheran Church Activity Center

**June 12-14, 2019** – 2019 Northern Plains Regional Mtg. – Gothenburg, NE

**June 17, 2019** – SDACD Vermillion/Big Sioux Area Meeting – 10:00 am – Crooks, SD

**Dec. 9-11, 2019** – SDACD Convention with Ag Horizons - Pierre

**NEXT MEETING – WEDNESDAY, JUNE 5, 2019 AT 8:15 AM**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 2:57pm.

\_\_\_\_\_  
Joan Crooks, Recording Secretary