

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, JUNE 5, 2019 AT 8:15 AM **MEETING LOCATION: NRCS CONFERENCE ROOM**

MEMBERS PRESENT: Darrell DeBoer, John Heylens; Rick Kerr, Jerry Oines, Kirk Steege

ABSENT: Joel Koch, Advisor; Stephne Miller, Advisor; Mark Stime, Advisor

OTHERS PRESENT: Joan Crooks; Jeremy Sova – NRCS

Chairman Kerr called the meeting to order at 8:21AM

Kirk Steege moved, second by John Heylens to approve the agenda. Motion carried.

The minutes of the May 1, 2019 board meeting were sent to the supervisors prior to the meeting. John Heylens moved, second by Darrell DeBoer to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, NRCS District Conservationist, updated the board on the NRCS restructuring plan and NRCS activities (see attached).

CONSERVATION PLANS – NONE

TREASURER’S REPORT:

General Fund Balance (5/31/19)	\$ 97,889.24
General fund deposits to be made	<u>\$ 4,143.50</u>
General Fund Balance	\$ 102,032.74
Money Market II	\$ 19,369.65
Accounts Receivable (as of 6/3//19)	\$ 49,581.38

Big Sioux Water Festival (*Non- Conservation District Funds*) \$14,729.92

Accounts Payable

JD 1590 No-Till Drill Purchase (<i>5 pmts - \$4,772.62/yr. beginning 7/10/15</i>)	\$ 4,772.62
Agassiz – 2019 Fabric/Grass Seed	\$ 34,189.64
Bailey Nurseries – tree inventory	\$ 13,018.35
Big Sioux Nursery, Inc. – tree inventory	\$ 13,763.45
Schumacher’s Nursery – tree inventory	\$ 22,173.00
Towner State Nursery – tree inventory	<u>\$ 5,099.00</u>
TOTAL ACCOUNTS PAYABLE	\$ 93,016.06

Kirk Steege moved to accept the treasurer’s report, second by Jerry Oines. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT

Darrell DeBoer moved, second by Kirk Steege, to approve the receipts and disbursements and pay the bills presented for payment along with the nursery and seed bills. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE:

Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist

- **Vehicles/Equipment Update:** no update – Jon Finnegan absent.
- **Building/Landscape** – Jon will follow up with getting a security light installed. A No Trespassing sign is posted at the NE corner of the building. Joan will talk with Mark at the Big Sioux Nursery about designing a plan for landscape around the building, sign and other landscape bed. Something needs be done prior to the BCCD’s 75th Anniversary.
- **2019 Tree Planting** – Trees are almost planted. Surplus sale is scheduled for June 14, 8:00am – 5:00 pm
- **Tree Fabric** – Brookings – The crew has been laying fabric in between the tree planting.
- **2019 Grass Seeding** – Grass drills are keeping busy. Trying to seed in between the rains.
- **2018 Grass Seed/Drill Rental Income Statements** – Income statements for grass seed and drill rentals for 2018 were reviewed and approved.
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PUBLIC RELATIONS – Jenna Clark, Public Relations Specialist – Jenna continues to post articles on the FB page. We have received many orders and inquiries for trees.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –

5/7/19 – The 27th annual Big Sioux Water Festival was held on May 17th with approximately 1100 4th graders in attendance from 25 schools.

6/4/19 – Joan, Jenna, and Megan attended the Ag Women’s Day Program. Once again, the program was outstanding with awesome speakers, educational break out sessions and great food! The BCCD donated a couple of cookbooks and a few garden perennial plants for the door prize drawings.

BROOKINGS COUNTY FY2020 BUDGET APPLICATION – The budget request for \$25,000 has been turned into the county.

NRCS UTV TRAINING – NRCS has request to use the BCCD lot for their annual UTV training on June 20, 2019. John Heylens moved, second by Kirk Steege to approve the UTV training for June 20, 2019. Motion carried.

BCCD CONSERVATION TOUR – Joan will email Stacy Steffensen to see what date would work best for the Commissioners for the tour. Tour sites suggested: riparian buffers, filter strips, cover crops.

BCCD 75TH ANNIVERSARY – The BCCD will host a pancake breakfast in August to commemorate their 75th Anniversary. We will need to set a date at the July meeting, so we can start the planning process.

EXECUTIVE SESSION – none

OTHER BUSINESS

UPCOMING MEETINGS/EVENTS:

June 12-14, 2019 – 2019 Northern Plains Regional Mtg. – Gothenburg, NE

June 17, 2019 – SDACD Vermillion/Big Sioux Area Meeting – 10:00 am – Hartford, SD

August 13-14, 2019 – NACD Employees Regional Leadership Conference – Ramkota Hotel in Sioux Falls, SD

Dec. 9-11, 2019 – SDACD Convention with Ag Horizons - Pierre

NEXT MEETING – WEDNESDAY, JULY 3, 2019 AT 8:15 AM

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:16 AM.

Joan Crooks, Recording Secretary