

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, JULY 3, 2019 AT 8:15 AM**      **MEETING LOCATION: NRCS CONFERENCE ROOM**

**MEMBERS PRESENT:** John Heylens; Rick Kerr, Kirk Steege

**ABSENT:** Darrell DeBoer, Jerry Oines, Joel Koch, Advisor; Stephne Miller, Advisor; Mark Stime, Advisor

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan, Megan Norman - NRCS

Chairman Kerr called the meeting to order at 9:01 AM

John Heylens moved, second by Kirk Steege to approve the agenda. Motion carried.

The minutes of the June 5, 2019 board meeting were sent to the supervisors prior to the meeting. John Heylens moved, second by Kirk Steege to approve the minutes. Motion carried.

**NRCS OFFICE REPORT** – Megan Norman, NRCS Soil Conservationist, presented the NRCS office report (see attached).

**CONSERVATION PLANS** – NONE

**TREASURER'S REPORT:**

General Fund Balance (6/30/19 )	\$ 15,366.85
Money Market II	\$ 19,380.34
Accounts Receivable (as of 7/3/19)	\$ 51,672.56
Big Sioux Water Festival ( <i>Non- Conservation District Funds</i> )	\$12,141.29

Kirk Steege moved to accept the treasurer's report and to transfer funds from Money Market account as needed to pay bills, second by John Heylens. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT**

Kirk Steege moved, second by John Heylens, to approve the receipts and disbursements and pay the bills presented for payment including the \$6000 Wetland Stewardship payment. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE:**

*Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist*

- **Vehicles/Equipment Update:** Finnegan updated the board on vehicles and equipment.
- **Building/Landscape** –Security light is installed. A new men's toilet seat is needed. Finnegan will take care of this. Mark at the Big Sioux Nursery is working on a landscape design for around the building, sign and landscape bed. The BCCD will have to hire a someone to remove the current vegetation, lay new fabric and rock and plant the new vegetation. Joan will follow-up on the landscape project.
- **2019 Tree Planting** – All sites are planted that we could plant. The year- end surplus sale was held June 14.
- **Tree Fabric** – Fabric is done except one site that is too wet.
- **2019 Grass Seeding** –We are hoping to have a busy summer/fall planting cover crop.
- **Pollinator Project** – Jon planted a pollinator plot for a project sponsored by Brookings County Chapter of Pheasants Forever in partnership with Corteva Agri science and support from the E. Dakota Water Development District and Brookings Co. Conservation District. On June 15, the group hosted a Youth Pollinator Habitat Event for local 4-H youth.

**PUBLIC RELATIONS** – Jenna Clark, Public Relations Specialist

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –**

June 17, 2019 – DeBoer and Crooks attended the SDACD Vermillion/Big Sioux Area Meeting in Hartford, SD. Crooks reported on the meeting. Area Endowment Honoree is Bob Woerman from Minnehaha CD.

**NRCS UTV TRAINING** – NRCS UTV training scheduled for June 20 was postponed due to weather. They plan to re-schedule another time.

**BCCD CONSERVATION TOUR** – The BCCD board decided to try to schedule the annual conservation tour for some time the week of August 19. Joan will contact Stacy Steffensen to see if a day the week of August 19<sup>th</sup> would work for the Brookings County Commissioners. Suggested sites for the tour: Dean Skoglund, Kyle Haroldson, Volga Pollinator Project, Adee Honey Farms, VanDuy'n's.

**BCCD 75<sup>TH</sup> ANNIVERSARY** – The board decided to tentatively schedule the 75<sup>th</sup> Anniversary pancake breakfast for Saturday, September 21, 2019. Crooks and Finnegan will work on obtaining sponsors to help with the breakfast. Locally Led Resource Concerns – It was suggested to have a short survey at the pancake breakfast to gather input from the public on resource concerns in the county.

**BIG SIOUX NURSERY BOARD OF DIRECTORS MEETING** – The BSN board of directors will be meeting on July 9. They are requesting each District to send their concerns, comments and ideas to help guide the direction of the BSN. The board discussed at length. Joan will draft a letter with the BCCD comments, concerns and ideas and email to our BSN area director.

**EXECUTIVE SESSION** – none

#### **OTHER BUSINESS**

#### **UPCOMING MEETINGS/EVENTS:**

**July 25, 2019** – Vermillion/Big Sioux Area Employee Meeting – Hartford, SD

**August 13-14, 2019** – NACD Employees Regional Leadership Conference – Ramkota Hotel in Sioux Falls, SD

**August 20, 2019** – Conservation Tour – Noon meal followed by the tour

**September 21, 2019** – 75<sup>th</sup> Anniversary Pancake Breakfast (tentative date)

**Dec. 9-11, 2019** – SDACD Convention with Ag Horizons - Pierre

#### **NEXT MEETING – WEDNESDAY, AUGUST 7, 2019 AT 8:15 AM**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:16 AM.

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Joan Crooks, Recording Secretary