

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS

MINUTES OF MEETING

WEDNESDAY, JANUARY 8, 2020 AT 1:15 PM

MEETING LOCATION: NRCS CONFERENCE ROOM

MEMBERS PRESENT: John Heylens, Rick Kerr, Jerry Oines, Kirk Steege, Joel Koch – Advisor, Stephne Miller – Advisor, Mark Stime - Advisor

ABSENT: Darrell DeBoer

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Jeremy Sova – NRCS District Conservationist, Cody Rolfes – Pheasants Forever Inc. & Quail Forever

Chairman Kerr called the meeting to order at 1:20 PM.

Jerry Oines moved, second by John Heylens to approve the agenda. Motion carried.

The minutes of the December 4, 2019 board meeting were sent to the supervisors prior to the meeting. Kirk Steege moved, second by John Heylens to approve the minutes. Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, NRCS District Conservationist, gave the NRCS office report (see attached).

CONSERVATION PLANS – none

TREASURER’S REPORT:

General Fund Balance (12/31/19)	\$	6,988.65
Bills Presented for Payment	\$	5,999.03
Deposits	\$	<u>5,008.00</u>
General Fund Balance 12/04/19	\$	5,997.62
Money Market II	\$	10,411.80
Accounts Receivable (as of 1/08/2020)		
Bothe, Lyle – drill rental	\$	362.34
Accounts Payable – JD 1590 No-Till Drill	\$	29,700.00
Big Sioux Water Festival (<i>Non- Conservation District Funds</i>)		\$7,715.71

Kirk Steege moved, second by John Heylens to accept the financial report. Motion carried.

John Heylens moved to turn Lyle Bothe’s bill over to small claims for collection. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT

Kirk Steege moved, second by John Heylens, to approve the receipts and disbursements and pay the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE:

Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist

- **Vehicles/Equipment Update:** Expected delivery of the JD Drill is March. No lease tractors have been committed for this year.
- **Building/Landscape** – none
- **2020 Grass Seeding** – approximately 285 acres to seed. Several of these are 2019 carry over due to wet conditions.
- **2020 Est. Trees/Fabric** – Machine planting – 15.7 acres, Fabric – 42,485 LF
- **CenturyLink damage claim update/SD One Call** – The claims specialist for CenturyLink talked to Jon and said they would discount our bill 10%. Jon had requested photos of the alleged damage, only to receive photos of a different site. The BCCD Board is currently disputing the charges for the following reasons: 1) a photo of the alleged damage has not been sent to us 2) notification of the damage was not reported in timely manner 3) the BCCD received no bill until over one year later than the alleged damage occurred and after we were told we were not responsible 4) the BCCD equipment installation depth is only 12 inches. Site was prepped with agricultural equipment prior to installation.

- **Contribution Agreement Revision** – Due to the upcoming CRP workload, NRCS has given the CD's an opportunity to assist NRCS with CRP work products. Joan emailed SDACD requesting to add 150 CRP status reviews to the BCCD 2020 Contribution Agreement. We have not heard anything back on this.
- **Tree Order** - Hand plant order form will be printed on the front page of the Town & Country Shopper on 1/14/2020.

PUBLIC RELATIONS – no report

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED –

- 12/05/19 - Big Sioux Watershed steering committee meeting – DeBoer attended.
- **Dec. 9-11, 2019** – SDACD Convention with Ag Horizons – Pierre, SD – DeBoer, Kerr, Oines and Crooks attended and reported on meetings attended.

ELECTION OF OFFICERS – John Heylens moved, second by Kirk Steege to keep the same slate of officers. Motion carried. Chairman - Rick Kerr; Vice-Chairman - John Heylens; Treasurer – Jerry Oines.

APPOINTMENT OF DISTRICT ADVISORS – Kirk Steege moved, second by John Heylens to re-appoint Joel Kock, Stephne Miller and Mark Stime as Advisors on the BCCD Board. Motion carried. Motion carried.

BCCD STANDING COMMITTEE APPOINTMENTS – Kirk Steege moved to add Stephne Miller to the Education and Information Committee and leave all other committees the same. Motion carried.

E. SD SOIL & WATER RESEARCH FARM DIRECTOR NOMINATION – Kirk Steege moved, second by John Heylens to nominate Jerry Oines for director on the research farm board. Motion carried.

REVIEW BCCD ANNUAL PLAN OF WORK – Annual Plan of Work will be reviewed at the February 5 board meeting.

PF LANDOWNER WORKSHOP – Cody Rolfes, Pheasants Forever – Cody discussed plans for a landowner workshop focusing on the Conservation Reserve Program. Cody will check availability of the Volga Community Center for Thursday, January 30, 2020 at 2:00PM. Advertising will be done via FB, website, newspaper, radio and email. John Heylens moved to contribute \$100 to assist with workshop expenses. Second by Jerry Oines. Motion carried.

SDSU CAMPUS AG-DAY – TUESDAY, MARCH 31, 2020 – Jerry Oines moved, second by John Heylens to give \$100 contribution for the SDSU Ag Day event. Motion carried.

BCCD CHRISTMAS (NEW YEAR) PARTY – scheduled for Thursday, January 23, 2020 at CC Bar & Grill in Volga – 6:30 pm

EXECUTIVE SESSION – John Heylens moved, second by Jerry Oines to go into executive session at 2:44 pm for the purpose of discussing personnel wages. Motion carried. The board came out of executive session at 2:58 pm. Kirk Steege moved, second by John Heylens to give Crooks and Finnegan a \$0.50/hour pay raise. Motion carried.

OTHER BUSINESS:

UPCOMING MEETINGS/EVENTS:

Jan. 15, 2020 – Customer Focus Group Mtg. USDA ARS NCARL conference room – 9:00 am

Jan. 15-16, 2020 – 4th Annual SD Soil Health Conference – Watertown Ramkota Hotel & Event Center

Feb. 18, 2020 – Brookings Area Crops Clinic – McKnight Community Hall, White, SD

March 2-4, 2020 – SDACDE Leadership Conference – Pierre, SD

March 18, 2020 – E. SD Soil & Water Research Farm Annual Meeting - USDA ARS NCARL Conf. Room

NEXT MEETING – WEDNESDAY, FEBRUARY 5, 2020 AT 1:15 PM.

ADJOURN –Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 3:09 pm.

Joan Crooks, Recording Secretary