

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, JULY 1, 2020 – 8:15 AM**                      **BCCD DISTRICT BUILDING**

**MEMBERS PRESENT:** Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines

**ABSENT:** Kirk Steege; Mark Stime, Advisor; Joel Koch, Advisor; Stephne Miller, Advisor

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan, Jeremy Sova – NRCS District Conservationist

Chairman Kerr called the meeting to order at 8:15 am.

**APPROVAL OF AGENDA:** John Heylens moved to approve the agenda, second by Jerry Oines. Motion carried.

**APPROVAL OF MINUTES:** The minutes of the June 3, 2020 meeting were sent to the supervisors prior to this meeting. Jerry Oines moved to approve the minutes, second by Darrell DeBoer. Motion carried.

**NRCS OFFICE REPORT** – Jeremy Sova, District Conservationist, reported on NRCS activities (see attached). Jeremy discussed NRCS move to Phase 1 of reopening the office. NRCS can now have any number of employees in the office but staff is still encouraged to telework. Doors are still locked to customers.

**CONSERVATION PLANS** – John Heylens moved, second by Jerry Oines approved the signing of 1 CRP and 4 CSP renewal contracts. Motion carried.

**TREASURER’S REPORT:**

General Fund Balance (6/30/2020)	\$ 44,010.03
Money Market II	\$ 4,717.53
Big Sioux Water Festival ( <i>non-conservation district funds</i> )	\$ 18,460.22
Accounts Receivable (as of 6/30/2020)	\$ 73,503.76
Accounts Payable:	
BankStar – JD 1590 No-till drill loan - Principal	\$ 29,700.00
Paid on acct – contributions rec’d.	6,000.00
(5 pmts. Of \$6,432.03 – 1 <sup>st</sup> pmt. due 3/23/20)	

Darrell DeBoer moved to accept the treasurer’s report, second by John Heylens. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT- (SEE ATTACHED)**

Jerry Oines moved, second by John Heylens, to approve the receipts and disbursements and the bills presented for payment including the supervisor’s 2<sup>nd</sup> qtr. Per diem/Mileage. Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE**

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Vehicles/Equipment:**
- Lease tractor hours have been maxed out. One tractor went over the maximum a couple hours, so will receive a bill for those hours. The two Puma tractors have been returned and cancelled from insurance. Darrell DeBoer moved, second by Jerry Oines to send O’Keefe Implement and Farmers Implement & Irrigation each a \$100 gift card for accommodating the District with lease tractors for the season. Motion carried.
- JD 1590 no-till drill – Jon Finnegan will contact John Deere to schedule a meeting to discuss the drill malfunction that happened this spring and compensation. He will notify the board when the meeting is scheduled.
- The board previously discussed looking into purchasing a tractor. Rick Kerr presented a quote from Brookings Equipment on a 210 Magnum with a navigation system – cash and trade in costs. No action taken at this time.
- **Building/landscape** – The new landscape put in last summer is looking good.
- **2020 Grass Seeding** – 1,902.4 acres seeded to date.
- **2020 Tree Planting/Fabric update** – Tree planting and fabric installation are done. Finnegan will contact Agassiz about purchasing fabric for FY2021.

**PUBLIC RELATIONS – JENNA CLARK – NONE**

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:** Darrell DeBoer updated the board on the Big Sioux Steering Committee meeting he attended on June 24, 2020 in Sioux Falls. The project is set to start Phase 4.

**Vermillion-Big Sioux Area meeting** is scheduled for Wednesday, July 22, 2020 at 10AM – Flandreau Community Center – 802 W. Community Drive. Joan read a letter from Hamlin CD regarding holding area meetings across the state and their concern for health and safety due to the pandemic and social distancing guidelines. The Brookings CD board feels that virtual meetings could and should be held at this time. The board approved for Joan to attend if she feels comfortable in doing so.

**SRAM CONTRACT** – Barry Berg – Joan did not hear back from Barry about attending the meeting and the SRAM contract.

**TECHNICAL ASSISTANCE FUNDING OPPORTUNITY** - SD Dept. of Ag Resource Conservation & Forestry Division has funding available to reimburse time spent in developing and checking plans for the CRP. Joan and Jon will work on numbers for submission.

**NRCS/District Contribution Agreement FY2021** – John Heylens moved to submit application for the FY2021 Contribution Agreement and have Joan and Jon WORK with Jeremy to come up with numbers for the agreement workload units. Second by Jerry Oines. Motion carried.

**NRCS UTV TRAINING** – Mike McMullen, NRCS, would like permission to use the BCCD land for UTV training. Training dates scheduled for July 15, 16 & 22, 2020, two sessions per day. Darrell DeBoer moved, second by Jerry Oines to allow the training at the BCCD lot. Motion carried.

**LAND JUDGING** – Discussion was held about whether to host the 2020 Land Judging school this fall. Joan will email Craig Veldkamp, NRCS Soil Scientist and SDSU to discuss.

**Conservation Tour** – Due to the COVID 19 pandemic, the board decided not to host the annual conservation tour this year.

**UPCOMING MEETINGS/EVENTS:**

July 22, 2020 – Vermillion-Big Sioux Area Meeting – 10:00 AM – Flandreau Community Center  
September 20-22, 2020 – SDACD Convention – Watertown, SD

**EXECUTIVE SESSION: NONE**

**OTHER BUSINESS:** As of now, Joan will continue to work out of the BCCD building.

**NEXT SCHEDULED BOARD MEETING: Wednesday, August 5, 2020 at 8:15 am - BCCD Building at 130 42<sup>nd</sup> Street.**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:48 AM.

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Joan Crooks, Recording Secretary