

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, FEBRUARY 3, 2021 – 1:15 PM **BCCD DISTRICT BUILDING**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Brad Hanson

ABSENT: Stephne Miller – Advisor; Joel Koch – Advisor; Mark Stime – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Jay Gilbertson, EDWDD, Jeremy Sova, NRCS District Conservationist, attended via phone call.

Chairman Kerr called the meeting to order at 1:15 pm.

APPROVAL OF AGENDA: Oines moved to approve the agenda, second by Heylens. Motion carried.

APPROVAL OF MINUTES: The minutes of the January 6, 2021 meeting were sent to the supervisors prior to this meeting. DeBoer moved to approve the minutes, second by Heylens. Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, District Conservationist, reported on NRCS activities (see attached). A draft copy of the Oakwood Lakes Conservation Implementation Strategy (CIS) Proposal was provided to the supervisors for their review. NRCS would like the boards comments and input on the budget by the end of February. Deadline to submit proposal to the State Office is April 15, 2021. BCCD/NRCS will contact Blaine Brakke, SDACD, to ask for assistance in sending out a mailing to landowners/operators in the Oakwood Lakes watershed to survey their resource concerns and their interest in conservation practices.

CONSERVATION PLANS – NONE

TREASURER’S REPORT:

General Fund Balance (1/31/2021)	\$ 28,859.80
Money Market II	\$ 50,746.03
Big Sioux Water Festival (<i>non-conservation district funds</i>)	\$ 16,489.22
Accounts Receivable (as of 2/3/2021)	\$ 742.68
Accounts Payable:	
BankStar – JD 1590 No-till drill loan - Principal	\$ 29,000.00
<i>Paid on acct – contributions received</i>	<u>6,000.00</u>
<i>(5 pmts. Of \$6,432.03 – 1st pmt. due 3/23/21)</i>	
<i>Loan Balance</i>	\$ 23,000.00
Agassiz – 2021 tree fabric (balance after Feb. pmt.)	\$ 12,000.00

DeBoer moved to accept the treasurer’s report, second by Oines. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT

DeBoer moved, second by Oines, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Vehicles/Equipment:**
 - Lease Tractors – BCCD is in line to receive 2 lease tractors from Farmer’s Implement for this spring.
 - Finnegan contracted 1500 gallons of diesel with Martin Oil.
- **Building/landscape** – Thank you to Jason Oines for moving snow from the driveway. BCCD will discuss reimbursement after the winter season.
- **2021 Grass Seeding** – 351 est. acres
- **2021 Tree Planting/Fabric Est.** – Trees – 30 acres, Fabric – 79,939 LF – 14.6 miles (154 rolls)
- **Hand Plant Sales** – approx. 77 orders

Fabric Removal – skid steer attachment rental - Day CD inquired about the possibility of renting the fabric removal skid steer attachment. Heylens moved, second by DeBoer to rent the attachment for \$500 per week. District must have their trailer to transport and skid steer to operate. Renter must sign an indemnity agreement. Motion carried.

Wildlife Tree Planting Project – Brookings Co. Pheasants Forever Chapter agreed to match 5% of cost, up to \$2000 for the 18.1-acre wildlife habitat machine tree planting which includes 42,760 LF tree fabric – total estimated cost - \$40,000.00. Outlaw Graphics has offered to make a sign for the project area if the producer agrees.

- **Brookings Co. Pheasants Forever** - The annual banquet is scheduled for March 23, 2021 at the Swiftel Center. Sponsorship letters have gone out in the mail. The BCCD board agreed to contribute a \$275 sponsorship to the 2021 banquet.
- **CRP Process** - Oines and Heylens met with Steve Minor, FSA, to discuss and clarify the process to sign up for CRP. All agencies need to provide accurate information about the program and let the producer decide if the program will fit into his land use operation. Cody Rolfes, Pheasants Forever Biologist, designed an ad announcing the CRP sign-up is now open through February 12, 2021. This was also posted and shared on the BCCD FB page.
- **Locally Led Surveys**– If you have not sent in your survey, please take the time to do so.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED: NONE

FY2020 FINANCIAL REVIEW – The 2020 financial records have been dropped off at Robb Rykhus Financial Services.

SUPERVISOR APPOINTMENT – Heylens moved, second by Oines, to appoint Brad Hanson to replace Kirk Steege's term (12/31/22). Motion carried.

COMMITTEE APPOINTMENTS – DeBoer moved, second by Heylens to approve the 2021 committee appointment updates.

APPOINT ADVISORS – Heylens moved to re-appoint Joel Koch, Stephne Miller and Mark Stime as advisors to the BCCD board of supervisors. Second by Hanson. Motion carried.

PER DIEM AND MILEAGE RATES - \$50 – ½ day, \$100 – full day; Mileage – State Rate of \$0.42/mile – DeBoer moved, second by Heylens to keep the rates the same for 2021.

2021 SDSU AG DAY CONTRIBUTION REQUEST – the board decided not to contribute this year since there will be no meal or banquet and the event will be virtual.

REVIEW ANNUAL PLAN OF WORK – Copies of the 2020 Annual Plan of Work were distributed to the board for review. DeBoer moved, second by Oines to approve the 2021 Annual Plan of Work. Motion carried.

EXECUTIVE SESSION: none

UPCOMING MEETINGS/EVENTS:

- USDA ARS North Central Ag Research Lab **VIRTUAL** Field Day – Feb 8, 22 & Mar 1.
- USDA ARS NCARL Customer Focus Group (Virtual) – Monday, Feb. 22 at 11:00 am (using same Zoom link as the field day presentations.
- Feb. 1-10, 2021 – NACD's 75th Annual Meeting – virtual format
- March 1-3, 2021 – SDACDE Leadership Conference – Pierre, SD – postponed to summer

OTHER BUSINESS/COMMENTS:

Jay Gilbertson discussed HB 1256.

Crooks will look into cost of publishing a BCCD Progress Report in the newspaper.

NEXT SCHEDULED BOARD MEETING: Wednesday, March 10, 2021 at 1:15 pm - BCCD Building at 130 42nd Street.

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 3:35 pm

Joan Crooks, Recording Secretary