

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, MARCH 10, 2021 – 1:15 PM **BCCD DISTRICT BUILDING**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Brad Hanson

ABSENT: Stephne Miller – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Larry Jensen, Brookings County Commission

Chairman Kerr called the meeting to order at 1:15 pm.

APPROVAL OF AGENDA: DeBoer moved to approve the agenda, second by Oines. Motion carried.

APPROVAL OF MINUTES: The minutes of the January 6, 2021 meeting were sent to the supervisors prior to this meeting. Oines moved to approve the minutes, second by Heylens. Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, District Conservationist, reported on NRCS activities (see attached). Blaine Brakke, SDACD, assisted the NRCS/BCCD in printing up postcards to mail to landowners/operators in the Oakwood Lakes watershed to survey their resource concerns and their interest in conservation practices. The BCCD purchased the postage and mailed out. Several responses have been received.

CONSERVATION PLANS – NONE

TREASURER’S REPORT:

General Fund Balance (2/28/2021)	\$ 12,191.48
Money Market II	\$ 50,746.03
Big Sioux Water Festival (<i>non-conservation district funds</i>)	\$ 16,489.22
Accounts Receivable (as of 3/10/2021)	\$ 47,322.98

Accounts Payable:

• BankStar – JD 1590 No-till drill loan - Principal	\$ 29,000.00
<i>Paid on acct – contributions received</i>	<u>6,000.00</u>
<i>(5 pmts. Of \$6,432.03 – 1st pmt. due 3/23/21)</i>	
<i>Loan Balance</i>	\$ 23,000.00
• Agassiz – 2021 tree fabric (balance due March)	\$ 12,000.00
• Big Sioux Nursery – 2% discount on pre-pay	\$ 17,804.50
• Schumacher Nursery	\$ 17,942.90
• Towner Nursery	\$ 4,832.50
• Bailey Nurseries	\$ 10,378.00

DeBoer moved to accept the treasurer’s report, second by Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT

Oines moved, second by Heylens, to approve the receipts and disbursements and the bills presented for payment including current balance due to Big Sioux Nursery to receive the 2% pre-pay discount, Agassiz – 2nd half of fabric - \$12,000 and BankStar \$6,000 note payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Vehicles/Equipment:**
 - Lease Tractors – BCCD is in line to receive 2 lease tractors from Farmer’s Implement for this spring.
 - **Building/landscape** – Finnegan will replace the lights in the cold storage shop. Tree Cooler will be bleached and Finnegan will contact Hill Refrigeration to inspect the cooler prior to the arrival of trees.
 - **Snow removal** – The board will hold off on reimbursement and discuss at the April meeting.
 - **WRP Easement Monitorings** – 37 were completed. An invoice will be sent to SDACD for reimbursement.
- **2021 Grass Seeding** – 578.5 est. acres to be seeded
- 2021 Tree Planting/Fabric Est.** – Trees – 35.7 acres, Fabric – 94,739 LF (17.9 miles)

Hand Plant Sales – invoices have been sent out and payments are starting to come in.

Speech Contest, Arbor Day Essay Contest, Poster Contest and SDACDE Memorial Scholarship – information has been sent to the schools. Scholarship applications are starting to come in. We have one speech contestant from Brookings County. The local contest will need to be held no later than March 27, 2021 and the Area Contest by April 10, 2021.

THINK SPRING AD – DeBoer moved, second by Heylens to run a Think Spring Ad in the Town and Country Shopper.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:

- **MARCH 1-2, 2021** – SDACDE Virtual Leadership Training – Crooks reported on the meetings.
- **FEB 22, 2021** – Customer Focus Group Meeting – Crooks, Oines, DeBoer and Stime attended the meeting that was held at the BCCD office. The group gave a report on the meeting.

FY2020 FINANCIAL REVIEW – Crooks will follow up with Rykhus Financial to see if the review has been completed.

NRCS/CD COOPERATIVE AGREEMENT – Heylens moved, second by Oines to sign the agreement. Motion carried.

SEASONAL EMPLOYEES – Zach Benson, Chuck Miller and Nicole Ziegler will be returning to work this spring.

EXECUTIVE SESSION: none

UPCOMING MEETINGS/EVENTS:

- 3/1/21 – E. SD Soil and Water Research Farm Annual Meeting – BCCD Bldg. Noon Lunch followed by the business meeting at 1:00 pm.
- 3/17/21 – Big Sioux Steering Committee Meeting – 9:00 am – 11:00 am – Dell Rapids City Hall – DeBoer
- 3/23/21 – BCPF Annual meeting and banquet – doors open at 5pm, dinner at 7pm – live auction to follow
- May 11-12, 2021 – Big Sioux Water Festival Virtual Event
- 6/8/21 – Ag Women’s Day – Wilbert Square Event Center – Brookings
- June 28-30, 2021 – SDACDE Leadership Conf. - Pierre

OTHER BUSINESS/COMMENTS:

- Larry Jensen, Brookings Co. Commissioner updated the board on county projects.
- John Heylens reported that the SD Bankers Assoc. is offering \$2000 scholarships to Junior and Seniors in college that are majoring in Business/Finance.

NEXT SCHEDULED BOARD MEETING: Wednesday, April 7, 2021 at 8:15 AM - BCCD Building at 130 42nd Street.

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 2:12 pm

Joan Crooks, Recording Secretary