

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, APRIL 7, 2021 – 8:15AM **BCCD DISTRICT BUILDING**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Brad Hanson, Stephne Miller – Advisor, Mark Stime - Advisor

ABSENT: Joel Koch – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Jeremy Sova (conference call in)

Chairman Kerr called the meeting to order at 8:17 AM.

APPROVAL OF AGENDA: DeBoer moved to approve the agenda, second by Oines. Motion carried.

APPROVAL OF MINUTES: The minutes of the March 10, 2021 meeting were sent to the supervisors prior to this meeting. Oines moved to approve the minutes, second by Heylens. Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, District Conservationist, reported on NRCS activities (see attached). Jeremy reviewed the Oakwood-Lakes CIS Proposal with the board.

CONSERVATION PLANS – NONE

TREASURER’S REPORT:

| | |
|---|--------------|
| General Fund Balance (3/31/2021) | \$ 50,749.92 |
| Money Market II | \$ 22,150.98 |
| Big Sioux Water Festival (<i>non-conservation district funds</i>) | \$ 22,150.98 |
| Accounts Receivable (as of 4/7/2021) | \$ 81,325.71 |

Accounts Payable:

| | |
|---|-------------------------------------|
| • BankStar – JD 1590 No-till drill loan - Principal (5 pmts. Of \$6,432.03) Paid on acct – JD Loan | \$ 29,000.00 |
| Loan Balance | <u>\$ 12,000.00</u> \$ 17,000.00 |
| • Schumacher Nursery | \$ 22,485.40 |
| • Towner Nursery | \$ 5,665.00 |
| • Bailey Nurseries | \$ 10,378.00 |

Oines moved to accept the treasurer’s report, second by Hanson. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT

Heylens moved, second by DeBoer, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE

Joan Crooks, Office Manager and Jon Finnegan – Conservation Resource Specialist

- **Vehicles/Equipment:**

- Lease Tractors – BCCD will have four lease tractors for this season.
- **Building/landscape** – Tree Cooler Inspection – Finnegan will contact Hill Refrigeration.
- **Snow removal reimbursement** – Jason Oines did snow removal twice. Hanson moved, second by DeBoer, to pay Jason Oines \$200. Motion carried. Oines abstained.

2021 District Services estimated acres – Grass Seeding – 131.7 acres confirmed; Trees – 40.2 acres; Brookings Co. Fabric – 114,469 LF (21.7 miles), Moody County Fabric – 19,710 LF. Trees will start being picked up and shipped in the next couple of weeks.

Hand Plant Sales – Approx. 250 invoices have been sent out. Pre-payments are due by April 15.

Speech Contest, Arbor Day Essay Contest, Poster Contest and SDACDE Memorial Scholarship – We received no Arbor Day Essays or posters for the Poster contest. Lynn Foster, Brookings H.S., is the only speech contestant at the local and area level. Lynn presented her speech on March 30, 2021 to Darrell DeBoer, Joan Crooks and Tanya Flegel

(representing Vermillion-Big Sioux Area). She will receive \$50 from the local contest and \$75 from the area contest. Lynn will compete at the State contest on April 24, 2021 in Pierre.

HB 1171 – Conservation District COVID 19 RELIEF FUNDS – \$1130.89 requested has been approved. Crooks will send thank you notes to the legislators and administration leadership that supported this effort.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS ATTENDED:

- **3/17/21** – E. SD Soil & Water Research Farm Annual Meeting – The annual meeting was held at the BCCD building. Oines, DeBoer, Stime and Crooks reported on the meeting.
- **3/17/21** – Big Sioux Steering Committee Meeting – 9-11:00 am – Dell Rapids City Hall – DeBoer provided a project update.
- **3/23/21** – BCPF Annual meeting and banquet – Finnegan and Kerr gave a brief update.

FY2020 FINANCIAL REVIEW –Rykhus Financial completed the FY2020 financial review. Oines moved, second by Heylens, to accept and sign the Formal Review Checklist of Financial Records. Payment of \$600 was approved in the bills presented for payment.

SEASONAL EMPLOYEES – Heylens moved to set the following seasonal wages for 2021: Brandenburger - \$15/hr., Benson, Kieckhefer and Ziegler - \$16/hr., Miller - \$24/hr.; second by Oines. Motion carried.

EXECUTIVE SESSION: none

UPCOMING MEETINGS/EVENTS:

- May 11-12, 2021 – Big Sioux Water Festival Virtual Event
- June 8, 2021 – Ag Women’s Day – Wilbert Square Event Center – Brookings
- June 28-30, 2021 – SDACDE Leadership Conf. - Pierre

OTHER BUSINESS/COMMENTS:

NEXT SCHEDULED BOARD MEETING: Wednesday, May 5, 2021 at 8:15 AM - BCCD Building at 130 42nd Street.

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned.

Joan Crooks, Recording Secretary