

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**WEDNESDAY, MAY 4, 2022 – 8:15 AM**      **BCCD DISTRICT BUILDING**

**MEMBERS PRESENT:** John Heylens, Rick Kerr, Jerry Oines, Brad Hanson  
District Advisors: Larry Jensen, Stephne Miller, Mark Stime

**ABSENT:** Darrell DeBoer, Mike Bjerke - Advisor

**OTHERS PRESENT:** Joan Crooks, Jon Finnegan, Jeremy Sova – NRCS District Conservationist, Deron Ruesch, NRCS RUC

Chairman Kerr called the meeting to order at 8:15 am.

**APPROVAL OF AGENDA:** Oines moved to approve the agenda, second by Heylens. Motion carried.

**APPROVAL OF MINUTES:** The minutes of the April 6, 2022 meeting and Special Equipment on April 12, 2022 were sent to the supervisors prior to this meeting. Hanson moved to approve the minutes, second by Oines. Motion carried.

**NRCS OFFICE REPORT –** Jeremy Sova, NRCS District Conservationist and Deron Ruesch, NRCS RUC, reported on NRCS activities (see attached).

**CONSERVATION PLANS –** none

**TREASURER’S REPORT:**

General Fund Balance (4/30/2022)	\$ 133,826.14
Money Market II	\$ 50,804.98
Big Sioux Water Festival ( <i>non-conservation district funds</i> )	\$ 16,253.49
Accounts Receivable (as of 5/3/2022)	\$ 119,792.06
Hand Plant Receivables	\$ 6,648.70

Accounts Payable:

• <b>BankStar</b> – JD 1590 No-till drill loan - Principal	\$ 29,000.00
( <i>5 pmts. Of \$6,432.03</i> )	
<i>Paid on acct – JD Loan</i>	<u>\$ 18,500.00</u>
<i>Loan Balance</i>	\$ 10,500.00
<i>Loan Pay-off as of 5/4/22</i>	\$ 11,471.35

Hanson moved to accept the treasurer’s report, second by Heylens. Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT:**

Oines moved, second by Hanson, to approve the receipts and disbursements and the bills presented for payment including JD 1590 No-till Drill loan pay-off in the amount of \$11,471.35 Motion carried.

**REPORT ON DISTRICT SERVICES & CORRESPONDENCE :**

*Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist*

**Vehicles/Equipment:**

- New Tractor Purchase – Heylens, Kerr, Oines, DeBoer, Finnegan and Crooks met with the Brookings County Commission to discuss the need to purchase a 2021 Kubota tractor for a total cost of \$109,000. The Brookings County Commission made a motion to contribute \$55,000 towards the purchase. John Heylens presented tractor finance information from BankStar Financial. Principal amount \$109,000 at a rate of 4.000%. Loan will be paid in regular payments of \$13,500 each and one irregular last payment estimated at \$73,294.87. First payment due May 4, 2023 with final payment due on May 4, 2027. The contribution from the county will be applied to the principal when received. Oines moved, second by Hanson to approve financing the tractor thru BankStar Financial. Motion carried.

- Finnegan reported the tree crew plan to start machine planting on Monday, May 9, 2022. A few tree sites have been tilled and working on staking sites. A few seedings are completed. Finnegan will be on leave May 26 thru Memorial Day.
- **GPS System** – Finnegan reported systems are on back order.
- **2022 District Services:** (est. acres) **BCCD Fabric** – 136,486 LF; **Moody Co. Fabric** – 69,310 LF (*41.7 miles, 441 rolls*), **Machine Tree Planting** – 60 ac, **Grass Seeding** – approx. 671 acres, **Hand Plants** – 240 orders. Out of the 240 orders, all but about 25 orders are picked up. We are still waiting for pines and Honeylocust from a couple of nurseries.

**EMPLOYEE/SUPERVISOR REPORT ON MEETINGS/EVENTS ATTENDED:**

- **4/12/22** – Brookings County Commission Meeting – new tractor purchase

**SUPERVISOR ELECTIONS** – Brad Hanson and Jerry Oines are up for re-election. Election notices will be advertised this month.

**FY2023 BROOKINGS COUNTY BUDGET REQUEST APPLICATION:** Crooks presented the budget information for review by the board. Heylens moved to submit the FY2023 budget and application with changes. Total amount of request - \$35,000.

**SEASONAL EMPLOYEE INTERVIEWS/WAGES:**

- Help wanted ads were posted on the BCCD website and Facebook page, the SDSU job site listing and Finnegan hung up flyers around the SDSU campus. We received only 2 applications to date. Finnegan hired Ron Lindgren. Wages were discussed. Heylens moved to pay Ron Lindgren and Harvey Shafer \$20/hour, Chuck Miller - \$25/hour and the tree crew \$17/hour. Seconded by Oines. Motion carried.

**NRCS UTV TRAINING** – request for use of BCCD lot – June 8-9, 2022 (rain day June 29). The board approved the use of the lot for this training.

**SD PUBLIC ASSURANCE ALLIANCE** – Review 2022 Anniversary Rating Supplement – The board reviewed insurance coverage of BCCD equipment and building. Heylens moved, second by Oines to increase coverage on the items as indicated by the board and submit. Motion carried.

**REIMBURSEMENT FOR USE OF EQUIPMENT** – Heylens moved, second by Oines to reimburse Jon Finnegan \$1000 for the use of his personal truck and trailer to pick up trees from Big Sioux Nursery, Schumacher Nursery and Towner Nursery. Motion carried.

**UPCOMING MEETINGS/EVENTS:**

- May 10 & 12, 2022 – Big Sioux Water Festival Virtual Programs, pre-recorded activities available April 15 thru the end of the school year.
- June 21, 2022 – Vermillion Big Sioux Area Meeting – 9:30 am – Montrose, SD
- Jun 27-28, 2022 – SDACDE Leadership Training - Pierre Ramkota
- 2022 SDACD Convention – Sep. 18-20, 2022 – Oacoma Arrowwood Cedar Shores

Other Business: Finnegan reported that the BSN will be interviewing for a new employee at the nursery (DTD).

**NEXT SCHEDULED BOARD MEETING: Wednesday, June 8, 2022 at 8:15 AM - BCCD Building at 130 42<sup>nd</sup> Street.**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned.

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Joan Crooks, Recording Secretary