

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
THURSDAY, SEPTEMBER 8, 2022 – 6:00 PM **BCCD DISTRICT BUILDING**

MEMBERS PRESENT: Darrell DeBoer, John Heylens, Rick Kerr, Jerry Oines, Brad Hanson
District Advisors: Stephne Miller, Mark Stime

ABSENT: Mike Bjerke, Advisor; Larry Jensen, Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Jeremy Sova – NRCS District Conservationist

Chairman Kerr called the meeting to order at 6:15 pm.

APPROVAL OF AGENDA: Hanson moved to approve the agenda, second by Heylens. Motion carried.

APPROVAL OF MINUTES: The minutes of the August 3, 2022 meeting were sent to the supervisors prior to this meeting. DeBoer moved to approve the minutes, second by Oines. Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, NRCS District Conservationist reported on NRCS activities (see attached).

CONSERVATION PLANS – Two EQIP contracts and one RCPP contract were presented for signature. DeBoer moved to sign the plans presented. Second by Oines. Motion carried.

TREASURER’S REPORT:

General Fund Balance (8/31/2022)	\$ 135,306.48
Money Market II	\$ 265,253.49
Big Sioux Water Festival (<i>non-conservation district funds</i>)	\$ 8,627.12
Accounts Receivable (as of 9/8/2022)	\$ 106,552.56
Accounts Payable:	
BankStar – 2021 Kubota Tractor - Principal	\$ 109,000.00
<i>(4 annual pmts. Of \$13,500.00)Maturity 5/4/2027</i>	
Paid on acct	<u>\$ 49,000.00</u>
Loan Balance	<u>\$ 60,000.00</u>

Hanson moved to accept the treasurer’s report, second by Heylens. Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT:

Heylens moved, second by Oines, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONDENCE :

Joan Crooks, District Manager and Jon Finnegan, Conservation Resource Specialist

VEHICLES/EQUIPMENT/ REPAIRS/MAINTENANCE/LEASE TRACTORS

- Fabric Machine – welding has not yet been done on the fabric machine.
- Sovema Tiller – Oines moved, second by DeBoer to purchase a new Sovema Tiller from Brookings Equipment for a cost of \$12,500. Motion carried.
- Maxxuum Tractor – A bid notice has been posted in the Town and Country Shopper. Deadline for sealed bids on the tractor is 10:00 am, Friday, September 30, 2022. The BCCD reserves the right to accept or reject any and all bids.
- 2023 Fabric – Fabric from Agassiz (approx. 600 rolls) is enroute.
- Jon and Harvey have started fall grass seedings.
- Lease tractors – The board instructed Finnegan to check into lease tractors for spring of 2023.

OFFICE/BUILDING/LANDSCAPE

Building Storm Damage – Construction has started on the building. The new roof is almost complete and the contractors will start on the siding, weather permitting. The new garage doors are about 4 weeks out from delivery.

2023 DISTRICT SERVICES – Jon participated in a Big Sioux Nursery Teams meeting. There will be a price increase in tree prices. The BCCD will review prices for 2023 at the October meeting.

UPPER DEER CREEK-LAKE HENDRICKS WATERSHED – Joan reviewed the UDCLH WS inspection report with the board.

STATE OF SD MILAGE RATE INCREASE TO \$0.51/MILE – The BCCD board will keep their mileage rate at \$0.625 for 2022 and review rate in 2023.

EMPLOYEE/SUPERVISOR REPORT ON MEETINGS/EVENTS ATTENDED

8/9/2022 – Annual Conservation Tour – BATA bus contribution – Oines moved, second by Heylens to give BATA a contribution of \$150. Motion carried. Crooks will send thank you cards to the organizations/producers that were part of this year's tour.

NEW BUSINESS:

- **2022 Land Judging School** – Land judging school is scheduled for Tuesday, September 13, 2022, 9:30am to Noon. 155 students are planning to attend from the following schools: Colman-Egan, Deubrook, Elkton, ORR, Sioux Valley, and Milbank.
- **2023 TREE ORDER FORM** – The 2023 tree order form will be published in the Town and Country Shopper front page on November 11th. Cost will be \$842.50.
- **BIG SIOUX NURSERY** – The Big Sioux Nursery will hold their annual meeting on Tuesday, September 20 after the SDACD Convention in Oacoma. Jon Finnegan, currently serving on the board of directors, is the region 2 representative up for election. The board would like Jon to serve in the same capacity if re-elected.
- **BCCD WEBSITE REDESIGN** – Starting in 2023, UpFrame will phase out servicing Hotmail websites. They suggest we upgrade our current website to WordPress which allows more flexibility and functionality on the website. No decision made at this time.
- **BCCD OFFICE MANAGER APPLICATIONS** – 19 applications have been received. Interview committee will be John Heylens, Rick Kerr, Stephne Miller, Jon Finnegan, and Joan Crooks. Six applicants will be interviewed in the evenings of September 14 and 15.

UPCOMING MEETINGS/EVENTS:

- 2022 SDACD Convention – Sep. 18-20, 2022 – Oacoma Arrowwood Cedar Shores –Crooks, Kerr and DeBoer will be attending. The Big Sioux Nursery will hold their annual meeting on Tuesday, September 20 – 10:00 am – Noon. Adee Honey Farms donated a honey product basket for the SDACD Auxiliary Silent Auction.
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EXECUTIVE SESSION: None

OTHER BUSINESS: None

NEXT SCHEDULED BOARD MEETING: Wednesday, October 5, 2022 at 5:30 pm. Location: will hold at the BCCD building if construction is far enough along.

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 8:05 pm.

Joan Crooks, Recording Secretary