

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
WEDNESDAY, DECEMBER 7, 2022 – 8:15 AM **BCCD DISTRICT BUILDING**

MEMBERS PRESENT: Rick Kerr, Jerry Oines, John Heylens, Darrell DeBoer.

DISTRICT ADVISORS: Larry Jensen, Mike Bjerke, Stephne Miller, Mark Stime.

ABSENT: Brad Hanson

OTHERS PRESENT: Jon Finnegan, Patty Gullickson, Jeremy Sova from NCRS

Chairman Kerr called the meeting to order at 8:15 AM .

APPROVAL OF AGENDA: Oines moved to approve the agenda, second by DeBoer. Motion carried.

APPROVAL OF MINUTES: The minutes from the November 10, 2022 meeting were sent to the supervisors prior to this meeting. Heylens moved to approve the minutes, second by Oines . Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, NRCS District Conservationist, Motion was made by Heylens and seconded by Oines to approve and sign 2 CSP renewal applicants. Motion carried

CONSERVATION PLANS – None

TREASURER’S REPORT:

General Fund Balance (11/30/2022)	\$ 57,575.61
Money Market II	\$ 97,654.19
Big Sioux Water Festival (<i>non-conservation district funds</i>)	\$ 12,658.69
Accounts Receivable (as of 12/7/2022)	\$ 1,343.84
Accounts Payable:	
BankStar – 2021 Kubota Tractor - Principal	\$ 109,000.00
<i>(4 annual pmts. Of \$13,500.00)Maturity 5/4/2027</i>	
<i>Paid on acct</i>	<u>\$ 49,000.00</u>
<i>Loan Balance</i>	<u>\$ 60,000.00</u>

Motion made by Heylens to accept the treasurer’s report, second by Oines . Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT:

Motion was made by Oines and seconded by DeBoer to approve all receipts and disbursements. Motion carried

Motion was made by Heylens and seconded by Oines to file small claims against Brian Anderson of Milbank SD.

REPORT ON DISTRICT SERVICES & CORRESPONSENCE:

Patty Gullickson, District Manager and Jon Finnegan-Conservation Resource Specialist: As of December 6, we have 25.5 acres of trees schedule to plant in the spring, 12,880 tree sold. Tree orders are coming in daily. Will run another ad in the shopper in mid-January.

UNFINISHED BUSINESS:

- Motion was by Oines and seconded by Heylens to approve the final payment from the insurance company from the May storm damage. Motion Carried
- Christmas party date was set for Jan 25th, Rick Kerr will check with the Ridge to see what is available for times.

NEW BUSINESS:

- Motion was made by Heylens and seconded by Oines to purchased BCCD clothing for full time employees, part time employees, board members and supervisors. Motion carried
- Motion was made by Heylens and seconded by Oines to leave insurance value on the tree cooler and the material shed as stated on insurance policy of \$3854. Motion carried
- Motion was made by DeBoer and seconded by Heylens to have district employees at their discretion to apply charges for out of county tree planting of \$250.00. Motion carried
- Oines made a motion to use Rykhus CPA firm to do 2022 financial review, seconded by DeBoer. Motion carried
- Purchase of a new vehicle was table to January meeting.

UPCOMING MEETINGS/EVENTS:

EXECUTIVE SESSION: Rick Kerr called executive session at 9:25 AM to discuss employee's bonus. Executive session ended at 9:45AM.

Motion was made by Heylens and seconded by DeBoer to give the following bonuses: Finnegan \$1500, Crooks and Gullickson \$750 each. Motion Carried

OTHER BUSINESS:

NEXT SCHEDULED BOARD MEETING: Wednesday, January 11, 2023 at 8:15 AM. Location: BCCD Building

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:50AM.

Patty Gullickson, Recording Secretary