

BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS
MINUTES OF MEETING
THURSDAY, NOVEMBER 10, 2022 – 8:15 AM **BCCD DISTRICT BUILDING**

MEMBERS PRESENT: Rick Kerr, Jerry Oines, Brad Hanson. John Heylens.

DISTRICT ADVISORS: Larry Jensen, Mike Bjerke, Stephne Miller.

ABSENT: Darrell DeBoer, Mark Stime – Advisor

OTHERS PRESENT: Joan Crooks, Jon Finnegan, Patty Gullickson, Jeremy Sova from NCRS

Chairman Kerr called the meeting to order at 8:15 AM .

APPROVAL OF AGENDA: Oines moved to approve the agenda, second by Heylens. Motion carried.

APPROVAL OF MINUTES: The minutes of the October 5, 2022 meeting were sent to the supervisors prior to this meeting. Heylens moved to approve the minutes, second by Oines . Motion carried.

NRCS OFFICE REPORT – Jeremy Sova, NRCS District Conservationist . New hire Will Gallman will be the new PF Wildlife Biologist for Moody and Brookings countries. Went through Civil Rights Compliance and Conservation District Board. CSP deadline was Nov. 5th, EQUIP deadline is Dec. 9th.

CONSERVATION PLANS – None

TREASURER’S REPORT:

General Fund Balance (10/31/2022)	\$ 29,289.40
Money Market II	\$ 235,445.61
Big Sioux Water Festival (<i>non-conservation district funds</i>)	\$ 12,891.69
Accounts Receivable (as of 11/9/2022)	\$ 6,984.75
Accounts Payable:	
BankStar – 2021 Kubota Tractor - Principal	\$ 109,000.00
(<i>4 annual pmts. Of \$13,500.00</i>)Maturity 5/4/2027	
Paid on acct	<u>\$ 49,000.00</u>
Loan Balance	<u>\$ 60,000.00</u>

Motion made by Hanson to accept the treasurer’s report, second by Heylens . Motion carried.

RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT:

Motion was made by Oines to get an itemized bill from Gantry LLC, second by Heylens, to approve the receipts and disbursements and the bills presented for payment. Motion carried.

REPORT ON DISTRICT SERVICES & CORRESPONSENCE:

Patty Gullickson, District Manager and Jon Finnegan-Conservation Resource Specialist

UNFINISHED BUSINESS:

VEHICLES/EQUIPMENT/ REPAIRS/MAINTENANCE/LEASE TRACTORS

- Kubota tractor is at Farmers Implement getting recalls fix
- Motion was made by Oines and seconded by Hanson to Lease 2 tractors from John Deere at \$1000.00 per tractor for a 5 year contract. Motion carried
- Motion was made by Heylens and seconded by Oines to purchase GPS for \$3350 with an activation subscription of \$3000 a year. Motion carried

OFFICE/BUILDING/LANDSCAPE

Building Storm Damage – The new overhead doors have been installed. Discussion was held to replace the BCCD sign in the landscape Will wait for Spring to have installed. Gutters on the building and the electric in the shop still need to be done. Jon will meet with the insurance agent next week to go through the insurance totals.

BCCD WEBSITE REDESIGN – Motion was made by Heylens and second by Hanson to hire Website Spice by Ginger to update website. Motion carried

NEW BUSINESS:

- Motion was made by Hanson seconded by Oines to purchase a new laser printer for the office. Motion carried
- Motion made by Heylens and seconded by Hanson to let NCRS storage equipment in the shed for the winter. Motion carried
- Motion was made by Heylens and seconded by Hanson to except and pay new insurance premium to SD Public Assurace Alliance. Motion carried
- Christmas party was tabled to December meeting
- Jon Finnegan brought 2 names for the Ag Appreciation Banquet, Brian Madison for the Conservation award and Todd Huntimer for tree award.
- Motion made by Heylens and seconded by Oines to pay the National Association Conservation District investment for 2023. Motion carried
- Heylens made a motion to send flowers to Earl Pomrenke who passed away this week, Earl was a board member for many years, seconded by Oines. Motion carried

UPCOMING MEETINGS/EVENTS:

- **11/29/22** – 22nd Annual Ag Appreciation Banquet – Tree Care Award and Conservationist of the Year Award Nominations.

EXECUTIVE SESSION: Rick Kerr called executive session at 9:30 AM to discuss personal matters. Executive session ended at 9:50 AM.

OTHER BUSINESS: Motion was made by Heylens and seconded by Hanson, to make Journal entries to get financials to balance. Motion carried

NEXT SCHEDULED BOARD MEETING: Wednesday, December 7, 2022 at 8:15 AM. Location: BCCD Building

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 9:55 Am.

Patty Gullickson, Recording Secretary